

# Protection of the Environment Administration (Disclosure by Board Members) Regulation 1997

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New South Wales

## Status Information

### Currency of version

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### Provisions in force

The provisions displayed in this version of the legislation have all commenced.

### Notes—

- **See also**  
[Financial Services Reform \(Consequential Amendments\) Bill 2002](#)

### Authorisation

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## Contents

<b>Part 1 Preliminary</b> .....	4
1 Name of Regulation .....	4
2 Commencement .....	4
3 Definitions .....	4
4 Contravention of Regulation .....	7
5 Notes .....	7
<b>Part 2 Returns and special disclosures</b> .....	7
6 Primary returns .....	7
7 Primary return date .....	7
8 Ordinary returns .....	7
9 Ordinary return period .....	7
10 Nil returns .....	8
11 Special disclosures .....	8
<b>Part 3 Matters to be disclosed</b> .....	8
12 Real property .....	8
13 Sources of outside income .....	8
14 Gifts .....	9
15 Contributions to travel .....	9
16 Interests and positions in corporations .....	10
17 Positions in associations .....	10
18 Debts .....	11

19 Dispositions of property.....	11
20 Discretionary disclosures.....	12
<b>Part 4 Register of disclosures.....</b>	<b>12</b>
21 Register .....	12
22 Form of register .....	12
23 Inspection of register.....	13
<b>Part 5 Miscellaneous .....</b>	<b>13</b>
24 Repeal .....	13

# Protection of the Environment Administration (Disclosure by Board Members) Regulation 1997



New South Wales

## Part 1 Preliminary

### 1 Name of Regulation

This Regulation is the *Protection of the Environment Administration (Disclosure by Board Members) Regulation 1997*.

### 2 Commencement

This Regulation commences on 1 September 1997.

### 3 Definitions

(1) In this Regulation:

**address** means:

- (a) in relation to an individual, the last residential or business address of the individual known to the member disclosing the address, and
- (b) in relation to a corporation, the address of the registered office of the corporation in New South Wales or, if there is no such office, the address of the principal office of the corporation in the place in which it is incorporated, and
- (c) in relation to any real property, the postal address of the property or the particulars of title of the property.

**approved** means approved by the Minister.

**Authority** means the Environment Protection Authority.

**Board** means the Board of the Authority.

**debt** means a debt arising from a loan of money or from the supply of goods or services.

**Director-General** means the Director-General of the Authority.

**disposition of property** means any conveyance, transfer, assignment, settlement, delivery, payment or other alienation of property and includes the following:

- (a) the allotment of shares in a company,
- (b) the creation of a trust in respect of property,
- (c) the grant or creation of any lease, mortgage, charge, easement, licence, power, partnership or interest in respect of property,
- (d) the release, discharge, surrender, forfeiture or abandonment (at law or in equity) of any debt, contract, chose in action or any interest in respect of property,
- (e) the exercise by a person of a general power of appointment over property in favour of any other person,
- (f) any transaction entered into by any person with the intention of diminishing, directly or indirectly, the value of his or her own property and increasing the value of the property of any other person.

**environmental association** means a body or association, whether or not incorporated, having as one of its objects or activities environment protection within the meaning of the Act.

**gift** means any transfer of property made otherwise than by will without consideration in money or money's worth passing from the receiver to the giver, or with some such (not fully adequate) consideration so passing, but does not include any financial or other contribution to travel.

**interest** means:

- (a) in relation to any property, any estate, interest, right or power whatsoever, whether at law or in equity, in or over the property, and
- (b) in relation to any corporation, a relevant interest in securities that are shares of the corporation within the meaning of the [Corporations Act 2001](#).

**member** means a member of the Board.

**occupation** includes trade, profession and vocation.

**ordinary return** means the return referred to in clause 8.

**ordinary return period** means the period referred to in clause 9.

**outside income** of a member means the member's assessable income within the meaning of the [Income Tax Assessment Act 1936](#) of the Commonwealth excluding remuneration payable to the member under the [Statutory and Other Offices Remuneration Act 1975](#) in his or her capacity as a member.

**primary return** means the return referred to in clause 6.

**primary return date** means the date referred to in clause 7.

**professional or business association** means a body or organisation, whether or not incorporated, having as one of its objects or activities the promotion of the economic interests of its members in any occupation.

**property** includes money.

**public company** means a company whose shares are listed for quotation on the stock market of a stock exchange in New South Wales.

**re-appointed member** means a member who, immediately on completion of a term of office, is re-appointed for another term.

**register** means the register referred to in clause 21.

**relative**, in relation to a member, means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the member or of the member's spouse,
- (b) the spouse (including a de facto heterosexual or homosexual domestic partner) of the member or of any other person referred to in paragraph (a).

**return** means a primary return or an ordinary return.

**special disclosure** means a disclosure made under clause 7 (1) or (4) of Schedule 1 to the Act.

**the Act** means the [Protection of the Environment Administration Act 1991](#).

**travel** includes accommodation incidental to a journey.

- (2) A reference in this Regulation to a disclosure concerning any real property, outside income, corporation or other thing includes a reference to a disclosure concerning any real property situated, outside income derived, corporation incorporated, or other thing arising or received, outside New South Wales.
- (3) For the purposes of this Regulation, gifts or contributions to travel given, loans made, or goods or services supplied, to a member by 2 or more corporations that are related to each other within the meaning of section 50 of the [Corporations Act 2001](#) of the Commonwealth are taken to have been given, made or supplied by a single corporation.
- (4) A reference in this Regulation to the lodgment of a return with the Board is a reference to the tabling at a meeting of the Board of a return completed in accordance with directions set out in the form containing disclosures in accordance with this

Regulation.

#### **4 Contravention of Regulation**

A contravention of this Regulation by a member is not an offence. However, a contravention by an appointed member, within the meaning of clause 1 of Schedule 1 to the Act, constitutes grounds for removal of the member under clause 6 (3) of that Schedule.

#### **5 Notes**

The explanatory note and table of contents do not form part of this Regulation.

### **Part 2 Returns and special disclosures**

#### **6 Primary returns**

- (1) A person who becomes a member must lodge a primary return with the Board within 3 months after the person becomes a member.
- (2) A primary return is to be in an approved form.

#### **7 Primary return date**

For the purposes of this Regulation, the primary return date is, in relation to a member other than a re-appointed member, the date of the member's appointment.

#### **8 Ordinary returns**

- (1) A member must, before 1 October each year, lodge with the Board an ordinary return.
- (2) Despite subclause (1), a member in relation to whom the primary return date is after 30 April in any year must lodge his or her first ordinary return with the Board before 1 October in the following year.
- (3) An ordinary return is to be in an approved form.

#### **9 Ordinary return period**

For the purposes of this Regulation, the ordinary return period in relation to which an ordinary return is to be lodged by a member in a particular year is:

- (a) if the last return lodged by a member was an ordinary return—one year ending on 30 June in that year, or
- (b) if the last return was a primary return—the period beginning on the first day after the primary return date in relation to the member and ending on 30 June in that year.

## **10 Nil returns**

A member must comply with this Part in relation to returns even if no disclosures are included in a return.

## **11 Special disclosures**

A member who makes a special disclosure (that is, a disclosure under clause 7 (1) or (4) of Schedule 1 to the Act) must do so in writing in an approved form that is to be tabled at a meeting of the Board and is to be recorded in the register as soon as possible.

## **Part 3 Matters to be disclosed**

### **12 Real property**

(1) A member must disclose:

- (a) in a primary return—the address of each parcel of real property in which the member had an interest on the primary return date, and
- (b) in an ordinary return—the address of each parcel of real property in which the member had an interest at any time during the ordinary return period, and
- (c) in both returns—the nature of the interest in each parcel.

(2) An interest referred to in this clause need not be disclosed by a member if the member had the interest only in his or her capacity:

- (a) as the executor or administrator of an estate, and the member was not a beneficiary of the estate, or
- (b) as a trustee, and the member acquired the interest otherwise than in the course of his or her duties as a member.

### **13 Sources of outside income**

(1) A member must disclose:

- (a) in a primary return—each source of outside income that the member reasonably expects to receive in the period commencing on the first day after the primary return date and ending on the next 30 June, and
- (b) in an ordinary return—each source of outside income received by the member during the ordinary return period.

(2) A reference in this clause to each source of outside income received, or reasonably expected to be received, by a member is a reference to:

- (a) in relation to income from an occupation of the member:



- (i) a description of the occupation, and
  - (ii) if the member is employed—the name and address of the member’s employer, and
  - (iii) if the member is the holder of an office—a description of the office, and
  - (iv) if the member is in partnership—the name (if any) under which the partnership is conducted, and
- (b) in relation to income from a trust—the name and address of the settlor and the trustee, and
- (c) in relation to any other outside income—a description sufficient to identify the person from whom, or the circumstances in which, the income was, or is reasonably expected to be, received.
- (3) The source of any outside income referred to in this clause need not be disclosed if the amount received, or reasonably expected to be received, by the member from that source did not, or will not, exceed \$500.

#### **14 Gifts**

- (1) A member must disclose in an ordinary return the description of each gift received by the member during the ordinary return period and the name and address of the donor of each gift.
- (2) A gift referred to in this clause need not be disclosed:
- (a) if the amount of the gift did not exceed \$500, unless the gift was one of 2 or more such gifts made by one person during the period and the amount of the gifts exceeded, in the aggregate, \$500, or
  - (b) if the donor was a relative of the member.
- (3) In this clause, the amount of a gift comprising property other than money is taken to be an amount equal to the value of the property.

#### **15 Contributions to travel**

- (1) A member must disclose in an ordinary return:
- (a) the name and address of each person who made any financial or other contribution to any travel undertaken by the member during the ordinary return period, and
  - (b) the dates on which the travel was undertaken, and
  - (c) the names of the States, Territories and overseas countries in which the travel was

undertaken.

- (2) A financial or other contribution referred to in this clause need not be disclosed:
- (a) if the contribution was made from public funds (including travel on free passes issued under any Act and travel in government vehicles), or
  - (b) if the contribution was made by a relative of the member, or
  - (c) if the contribution was made otherwise than in the course of his or her duties as a member, or
  - (d) if the amount of the contribution did not exceed \$250, unless the contribution was one of 2 or more such contributions made by one person during the period and the amount of the contributions exceeded, in the aggregate, \$250.
- (3) In this clause, the amount of a contribution (other than a financial contribution) is taken to be an amount equal to the value of the contribution.

## **16 Interests and positions in corporations**

- (1) A member must disclose:
- (a) in a primary return—the name and address of each corporation in which he or she had an interest or held any position (whether or not remunerated) on the primary return date, and
  - (b) in an ordinary return—the name and address of each corporation in which he or she had an interest or held any position (whether or not remunerated) at any time during the ordinary return period, and
  - (c) in both returns:
    - (i) the nature of the interest, or the description of the position held, in each corporation, and
    - (ii) except in the case of a public company, a description of the principal objects of each corporation.
- (2) An interest or position referred to in this clause need not be disclosed if the corporation is formed for the purpose of providing recreation or amusement or promoting art, science, religion or charity or any other community purpose (except as otherwise required by this Regulation).

## **17 Positions in associations**

A member must disclose:

- (a) in a primary return—the name of each professional, business or environmental association in which he or she held any position (including any honorary position) on

the primary return date, and

- (b) in an ordinary return—the name of each professional, business or environmental association in which he or she held any position (including any honorary position) at any time during the ordinary return period, and
- (c) in both returns, the description of each position held.

## **18 Debts**

- (1) A member must disclose:
  - (a) in a primary return—the name and address of each person to whom the member was liable to pay any debt on the primary return date, and
  - (b) in an ordinary return—the name and address of each person to whom the member was liable to pay any debt at any time during the ordinary return period.
- (2) The liability referred to in this clause must be disclosed whether or not the amount, or any part of the amount, was due and payable on that date or at any time during that period.
- (3) The liability referred to in this clause need not be disclosed:
  - (a) if the amount to be paid did not exceed \$500, unless the debt was one of 2 or more such debts that the member was liable to pay to one person and the amounts to be paid exceeded, in the aggregate, \$500, or
  - (b) if the member was liable to pay the debt to a relative, or
  - (c) if the debt arose from a loan of money, and the member was liable to pay the debt to a bank, building society, credit union or other person whose ordinary business includes the lending of money and the loan was made in the ordinary course of business of the lender, or
  - (d) if the debt arose from the supply of goods or services, and the goods or services were supplied:
    - (i) in the period of 12 months immediately preceding the primary date, or
    - (ii) during the ordinary return period, or
    - (iii) in the ordinary course of any occupation of the member that is not related to his or her duties as a member.

## **19 Dispositions of property**

- (1) A member must disclose in an ordinary return particulars of each disposition of real property effected by the member, at any time during the ordinary return period, as a

result of which the member retained, either wholly or in part, the use and benefit of the property or the right to re-acquire it at a later time.

- (2) A member must disclose in an ordinary return particulars of each disposition of property (whether real or personal) effected by any other person, at any time during the ordinary return period, under arrangements made by the member as a result of which the member obtained, either wholly or in part, the use and benefit of the property.

## **20 Discretionary disclosures**

A member may, at his or her discretion, disclose in any return any direct or indirect benefits, advantages or liabilities, whether or not pecuniary:

- (a) that are not required to be disclosed by any other provision of this Part, and
- (b) that the member considers might appear to raise a conflict between the member's other interests and his or her public duty as a member, or that the member otherwise desires to disclose.

## **Part 4 Register of disclosures**

### **21 Register**

- (1) The Board is to compile and maintain a register called the Register of Disclosures by Members of the Board of the Environment Protection Authority containing disclosures by members in accordance with the Act and this Regulation.
- (2) The register constitutes the book required to be kept under clause 7 (5) of Schedule 1 to the Act.

### **22 Form of register**

- (1) The register is to consist of the returns lodged, and any special disclosures made, by members within the previous 8 years, or within such longer period as may be required to include the primary returns of all current members.
- (2) The register is to be divided into the following parts:
  - (a) a part for primary returns,
  - (b) a part for the ordinary returns lodged in respect of each ordinary return period,
  - (c) a part for special disclosures.
- (3) The returns filed in any part of the register are to be filed in alphabetical order according to the surnames of the members concerned.

### **23 Inspection of register**

- (1) The register is to be open for public inspection at the head office of the Authority at all reasonable hours on payment of the fee (if any) determined by the Board in accordance with clause 7 (5) of Schedule 1 to the Act.
- (2) The register is to be open to inspection by members at the head office of the Authority at any time the register is open for public inspection and at any other reasonable time by arrangement with the Director-General.

## **Part 5 Miscellaneous**

### **24 Repeal**

- (1) The *Protection of the Environment Administration (Disclosure by Board Members) Regulation 1992* is repealed.
- (2) Any act, matter or thing that, immediately before the repeal of the *Protection of the Environment Administration (Disclosure by Board Members) Regulation 1992*, had effect under that Regulation continues to have effect under this Regulation.