

# Film and Television Office Act 1988 No 18

[1988-18]



New South Wales

## Status Information

### Currency of version

Historical version for 1 January 2000 to 21 July 2003 (accessed 17 July 2024 at 21:43)

Legislation on this site is usually updated within 3 working days after a change to the legislation.

### Provisions in force

The provisions displayed in this version of the legislation have all commenced.

### Notes—

- **Previously named**  
Film Industry Act 1988
- **See also**  
[Statute Law \(Miscellaneous Provisions\) Bill 2003](#)

### Authorisation

This version of the legislation is compiled and maintained in a database of legislation by the Parliamentary Counsel's Office and published on the NSW legislation website, and is certified as the form of that legislation that is correct under section 45C of the [Interpretation Act 1987](#).

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# Film and Television Office Act 1988 No 18



New South Wales

An Act to reconstitute the New South Wales Film Corporation; to provide for the functions of the reconstituted corporation; and for other purposes.

## Part 1 Preliminary

### 1 Name of Act

This Act is the *Film and Television Office Act 1988*.

### 2 Commencement

This Act commences on a day to be appointed by proclamation.

### 3 Definitions

(1) In this Act:

**Board** means the Board of the Office.

**Director** means the person holding office as Director of the Office under Part 2 of the *Public Sector Management Act 1988*.

**film** means a recording in or on any material from which images, with or without associated sounds, may be produced and includes a film made for television or for any other means of dissemination.

**making**, in relation to a film, includes the preparation of film sets, the writing of film scripts and the doing of all other things necessary to enable the making of the film to commence.

**Office** means the New South Wales Film and Television Office constituted by section 4.

**producer**, in relation to a film, means the person by whom arrangements necessary for production of the film are undertaken.

**sound recording** means a recording in or on any material from which sounds may be reproduced.

(2) In this Act:

- (a) a reference to a function includes a reference to a power, authority and duty, and
- (b) a reference to the exercise of a function includes, where the function is a duty, a reference to the performance of the duty.

## **Part 2 The New South Wales Film and Television Office**

### **Division 1 The Office**

#### **4 Constitution of the Office**

- (1) There is constituted by this Act a corporation with the corporate name New South Wales Film and Television Office.
- (2) The Office:
  - (a) has the functions conferred or imposed on it by or under this or any other Act, and
  - (b) is, for the purposes of any Act, a statutory body representing the Crown.
- (3), (4) (Repealed)

#### **4A Object of the Office**

The object of the Office is to assist, promote and strengthen the film and television industry in New South Wales so as to promote Australia's cultural identity, encourage the employment of Australians in all aspects of film and television production, encourage investment in the industry, enhance the industry's export potential, encourage innovation and enhance quality in the industry.

#### **5 Staff of the Office**

- (1) Such staff as may be necessary to enable the Office to exercise its functions shall be employed under the *Public Sector Management Act 1988*.
- (2) The Office may, on such terms and conditions as may be approved by the Public Employment Office, arrange for the use of the services of any staff or facilities of a government department, administrative office or public authority.
- (3) The Office may:
  - (a) otherwise than under a contract of service, and
  - (b) on such terms and conditions as it thinks fit,appoint and employ a person, body or organisation for the purpose of providing services, information or advice required by the Office in exercising its functions.
- (4) For the purposes of this Act, a person who is employed under subsection (1) or (2) is an officer of the Office.

## **6 Functions of the Office**

- (1) The Office has the following functions in order to further its object:
- (a) to provide financial and other assistance to the film and television industry in carrying out the industry's activities in New South Wales and to disseminate information about those activities,
  - (b) to provide financial and other assistance for persons (including directors, producers, actors, writers and technicians) whose work in the film and television industry merits encouragement,
  - (c) to provide financial and other assistance for script and project development for film and television,
  - (d) to contribute, financially and otherwise, to the work of film festivals and markets,
  - (e) to assist in the promotion of public interest in film as a medium of communication and as an art form and in the development of an informed and critical film audience,
  - (f) to provide policy and support services and advice to Government agencies on the production of films and sound recordings,
  - (g) to advise the Minister on the operation of the film and television industry in New South Wales,
  - (h) to undertake the production of films or sound recordings on its own behalf or for any other person, body or organisation (including any Government agency),
  - (i) to carry out such obligations and responsibilities determined by the Minister as may be necessary for the maintenance and administration of the film catalogue vested in the Office.
- (2) The Office has the power to do all things that may be necessary or convenient to be done for or in connection with the exercise of its functions. The power includes, but is not limited to, the following:
- (a) the power to lend or grant money on such terms as it thinks fit,
  - (b) the power to acquire, or enter into agreements or arrangements with respect to the acquisition of, rights (whether exclusive or non-exclusive) in or in respect of a film or sound recording,
  - (c) the power to enter into agreements or arrangements that entitle the Office to receive a share of the proceeds from the sale, hire, distribution, broadcasting or any other exploitation of a film or sound recording in respect of which the Office has provided assistance financially or otherwise,

- (d) the power to impose such charges or fees in respect of access to, or use of, any of the resources, facilities or services of the Office as the Office thinks fit,
  - (e) the power to act as trustee of money, films, sound recordings or other property vested in the Office upon trust or to act on behalf of the Government, or a Government agency, in the administration of a trust relating to films or sound recordings or to matters connected with films or sound recordings.
- (3) The Office may do all things that are supplemental or incidental to, or consequential on, the exercise of its functions.

## **Division 2 Board of the Office**

### **6A Establishment of Board**

- (1) There is to be a Board of the Office.
- (2) The Board is to consist of 7 members nominated by the Minister and appointed by the Governor.
- (3) At least one of the members is to be from outside the film and television industry.
- (4) Of the members, one is to be appointed Chairperson of the Board (whether by the instrument of the member's appointment as a member or by another instrument executed by the Governor). The Chairperson is to be a member appointed from outside the film and television industry.
- (5) Schedule 2 has effect with respect to the constitution and procedure of the Board.

## **Division 3 Operation and management of the Office**

### **6B Minister's role**

The Office is, in the exercise of its functions, subject to the control and direction of the Minister.

### **6C Board's role**

- (1) All decisions relating to the operation of the Office are to be made by or under the authority of the Board, but subject to any direction of the Minister.
- (2) The Board must give the Minister any information about the exercise of the Office's functions that the Minister requests.

### **6D Director's role**

- (1) The Director is, subject to section 6C (1), responsible for the day to day management of the operation of the Office in accordance with the general policies and specific directions of the Board.

- (2) Any act, matter or thing done in the name of, or on behalf of, the Office by the Director is taken to have been done by the Office.

#### **6E Director may attend meetings of Board**

The Director is entitled to attend and to participate in discussions at meetings of the Board but is not entitled to vote at any such meeting.

### **Part 3 Financial provisions**

#### **7 New South Wales Film and Television Office Account**

There shall be established in the Special Deposits Account in the Treasury a New South Wales Film and Television Office Account into which shall be deposited all money received by the Office and from which shall be paid:

- (a) to the Treasurer for payment to the Consolidated Fund—such amounts as the Treasurer from time to time certifies to be chargeable against the Office in respect of officers of the Office, and
- (b) all other amounts required to meet expenditure incurred in the administration of this Act.

#### **8 Financial year**

- (1) The financial year of the Office is the year commencing on 1 July.
- (2) A different financial year may be determined by the Treasurer under section 4 (1A) of the [Public Finance and Audit Act 1983](#).

### **Part 4 Miscellaneous**

#### **9 Delegation**

The Office may delegate to a person any of its functions, other than this power of delegation.

#### **9A Personal liability**

A matter or thing done or omitted to be done by the Board, the Director, a member of the Board or any person acting under the direction of the Board or the Director does not, if the matter or thing was done or omitted in good faith for the purpose of executing this Act, subject any member of the Board, the Director or a person so acting personally to any action, liability, claim or demand.

#### **10 Service of documents**

- (1) A document may be served on the Office by leaving it at, or by sending it by post to, the Office.



- (2) Nothing in this section affects the operation of any provisions of a law, or of the rules of a court, authorising a document to be served on the Office in any other manner.

### **11 Recovery of charges etc by the Office**

Any charge, fee or money due to the Office may be recovered by the Office as a debt in a court of competent jurisdiction.

### **12 Regulations**

The Governor may make regulations, not inconsistent with this Act, for or with respect to any matter that by this Act is required or permitted to be prescribed or that is necessary or convenient to be prescribed for carrying out or giving effect to this Act.

### **13 Savings, transitional and other provisions**

Schedule 1 has effect.

### **14 Repeal**

The *New South Wales Film Corporation Act 1977* is repealed.

### **15 (Repealed)**

## **Schedule 1 Savings, transitional and other provisions**

(Section 13)

## **Part 1 Preliminary**

### **1 Savings and transitional regulations**

- (1) The regulations may contain provisions of a savings or transitional nature consequent on the enactment of the following Acts:

*Film Industry Amendment Act 1996*

- (2) Any such provision may, if the regulations so provide, take effect from the date of assent to the Act concerned or a later day.
- (3) To the extent to which any such provision takes effect from a date that is earlier than the date of its publication in the Gazette, the provision does not operate so as:
- (a) to affect, in a manner prejudicial to any person (other than the State or an authority of the State), the rights of that person existing before the date of its publication, or
  - (b) to impose liabilities on any person (other than the State or an authority of the State) in respect of anything done or omitted to be done before the date of its publication.

## **Part 2 Provisions consequent on enactment of [Film and Television Office Act 1988](#)**

### **1A Definitions**

In this Schedule:

***appointed day*** means the day appointed under section 2.

***repealed Act*** means the [New South Wales Film Corporation Act 1977](#).

### **2 Dissolution of Film Corporation**

The New South Wales Film Corporation is dissolved.

### **3 Office holders under repealed Act**

(1) A person who, immediately before the appointed day, held office under the repealed Act as:

- (a) a director, or
- (b) the chief executive officer, or
- (c) holder of a special office under section 7 of that Act,

ceases to hold office as such on that day.

(2) A person who, under subclause (1), ceases to hold an office is not entitled to be paid any remuneration or compensation because of ceasing to hold the office.

### **4 Continuity of the Office**

The Office is a continuation of, and the same legal entity as, the New South Wales Film Corporation constituted by section 4 of the repealed Act.

### **5 Superseded references**

On and from the appointed day, a reference in any other Act, or in any instrument made under an Act, or in any other instrument of any kind, to the New South Wales Film Corporation shall be read as a reference to the New South Wales Film and Television Office.

### **6 Finance**

On the appointed day, the Office shall transfer to the credit of the New South Wales Film and Television Office Account established under section 7 the money at credit immediately before that day in the New South Wales Film Corporation Management Account then maintained under section 19 of the repealed Act.

## **Part 3 Provisions consequent on enactment of *Film Industry Amendment Act 1996***

### **7 Saving of existing delegations**

Any delegation under section 9 that was in force immediately before the commencement of the *Film Industry Amendment Act 1996* continues in force until it is revoked.

## **Schedule 2 Provisions relating to constitution and procedure of Board**

(Section 6A (5))

### **Part 1 Constitution**

#### **1 Definition**

In this Schedule:

**member** means a member of the Board.

#### **2 Terms of office of members**

- (1) Subject to this Schedule, a member holds office for such period (not exceeding 3 years) as is specified in the member's instrument of appointment, but is eligible (if otherwise qualified) for re-appointment.
- (2) However, if a person has held office as a member for terms of office totalling more than 6 years in any 7 year period, the person is not eligible to be appointed to a further term of office as a member unless a period of at least 3 years has elapsed since the person last held office as a member.

#### **3 Remuneration**

A member is entitled to be paid such remuneration (including travelling and subsistence allowances) as the Minister may from time to time determine in respect of the member.

#### **4 Deputies**

- (1) The Minister may, from time to time, appoint a person to be the deputy of a member, and the Minister may revoke any such appointment.
- (2) In the absence of a member, the member's deputy:
  - (a) may, if available, act in the place of the member, and
  - (b) while so acting, has all the functions of the member and is taken to be a member.
- (3) The deputy of a member who is Chairperson of the Board does not (because of this clause) have the member's functions as Chairperson.

- (4) A person while acting in the place of a member is entitled to be paid such remuneration (including travelling and subsistence allowances) as the Minister may from time to time determine in respect of the person.

## **5 Vacancy in office of member**

- (1) The office of a member becomes vacant if the member:
- (a) dies, or
  - (b) completes a term of office and is not re-appointed, or
  - (c) resigns the office by instrument in writing addressed to the Minister, or
  - (d) is removed from office by the Minister under this clause or by the Governor under Part 8 of the *Public Sector Management Act 1988*, or
  - (e) is absent from 4 consecutive meetings of the Board of which reasonable notice has been given to the member personally or in the ordinary course of post, except on leave granted by the Board or unless, before the expiration of 4 weeks after the last of those meetings, the member is excused by the Board for having been absent from those meetings, or
  - (f) becomes bankrupt, applies to take the benefit of any law for the relief of bankrupt or insolvent debtors, compounds with his or her creditors or makes an assignment of his or her remuneration for their benefit, or
  - (g) becomes a mentally incapacitated person, or
  - (h) is convicted in New South Wales of an offence that is punishable by imprisonment for 12 months or more or is convicted elsewhere than in New South Wales of an offence that, if committed in New South Wales, would be an offence so punishable.
- (2) The Minister may remove a member from office at any time.

## **6 Filling of vacancy in office of member**

If the office of any member becomes vacant, a person is, subject to this Act, to be appointed to fill the vacancy.

## **7 Chairperson**

A person who is a member and Chairperson of the Board vacates office as Chairperson if the person ceases to be a member.

## **8 Disclosure of pecuniary interests**

- (1) If:
- (a) a member has a direct or indirect pecuniary interest in a matter being considered

or about to be considered at a meeting of the Board, and

(b) the interest appears to raise a conflict with the proper performance of the member's duties in relation to the consideration of the matter,

the member must, as soon as possible after the relevant facts have come to the member's knowledge, disclose the nature of the interest at a meeting of the Board.

(2) A disclosure by a member at a meeting of the Board that the member:

(a) is a member, or is in the employment, of a specified company or other body, or

(b) is a partner, or is in the employment, of a specified person, or

(c) has some other specified interest relating to a specified company or other body or to a specified person,

is a sufficient disclosure of the nature of the interest in any matter relating to that company or other body or to that person that may arise after the date of the disclosure and that is required to be disclosed under subclause (1).

(3) Particulars of any disclosure made under this clause must be recorded by the Board in a book kept for the purpose and that book must be open at all reasonable hours to inspection by any person on payment of the fee (if any) determined by the Board.

(4) After a member has disclosed the nature of an interest in any matter, the member must not, unless the Minister or the Board otherwise determines:

(a) be present during any deliberation of the Board with respect to the matter, or

(b) take part in any decision of the Board with respect to the matter.

(5) For the purpose of the making of a determination by the Board under subclause (4), a member who has a direct or indirect pecuniary interest in a matter to which the disclosure relates must not:

(a) be present during any deliberation of the Board for the purpose of making the determination, or

(b) take part in the making by the Board of the determination.

(6) A contravention of this clause does not invalidate any decision of the Board.

## **9 Effect of certain other Acts**

(1) Part 2 of the *Public Sector Management Act 1988* does not apply to or in respect of the appointment of a member.

(2) If by or under any Act provision is made:

(a) requiring a person who is the holder of a specified office to devote the whole of his or her time to the duties of that office, or

(b) prohibiting the person from engaging in employment outside the duties of that office,

the provision does not operate to disqualify the person from holding that office and also the office of a member or from accepting and retaining any remuneration payable to the person under this Act as such a member.

(3) The office of a member is not, for the purposes of any Act, an office or place of profit under the Crown.

## **Part 2 Procedure**

### **10 General procedure**

The procedure for the calling of meetings of the Board and for the conduct of business at those meetings is, subject to this Act and the regulations, to be as determined by the Board.

### **11 Quorum**

The quorum for a meeting of the Board is 4 members.

### **12 Presiding member**

(1) The Chairperson of the Board is to preside at a meeting of the Board. In the absence of the Chairperson from a meeting of the Board, another member of the Board is to be chosen by the members present to preside at the meeting.

(2) The person presiding at any meeting of the Board has a deliberative vote and, in the event of an equality of votes, has a second or casting vote.

### **13 Voting**

A decision supported by a majority of the votes cast at a meeting of the Board at which a quorum is present is the decision of the Board.

### **14 Transaction of business outside meetings or by telephone**

(1) The Board may, if it thinks fit, transact any of its business by the circulation of papers among all the members of the Board for the time being, and a resolution in writing approved in writing by a majority of those members is taken to be a decision of the Board.

(2) The Board may, if it thinks fit, transact any of its business at a meeting at which members (or some members) participate by telephone, closed-circuit television or other means, but only if a member who speaks on a matter before the meeting can be

heard by the other members.

(3) For the purposes of:

(a) the approval of a resolution under subclause (1), or

(b) a meeting held in accordance with subclause (2),

the Chairperson and each member have the same voting rights as they have at an ordinary meeting of the Board.

(4) A resolution approved under subclause (1) is, subject to the regulations, to be recorded in the minutes of the meetings of the Board.

(5) Papers may be circulated among members for the purposes of subclause (1) by facsimile or other transmission of the information in the papers concerned.

### **15 First meeting**

The Minister may call the first meeting of the Board in such manner as the Minister thinks fit.