

Administrative Arrangements Order 2014

under the

Constitution Act 1902

MARIE BASHIR, Governor

I, Professor The Honourable Marie Bashir AC, CVO, Governor of the State of New South Wales, with the advice of the Executive Council, and in pursuance of Part 7 of the *Constitution Act 1902* and provisions of the *Government Sector Employment Act 2013* authorising the making of orders under that Part, make the following Order.

Dated, this 29th day of January 2014.

By Her Excellency's Command,

BARRY O'FARRELL, MP Premier

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1 Name of Order

This Order is the *Administrative Arrangements Order 2014*.

2 Commencement

This Order commences on 24 February 2014 and is required to be published on the NSW legislation website.

3 Definitions

In this Order:

document means any Act or statutory or other instrument, or any contract or agreement.

former Act means the Public Sector Employment and Management Act 2002.

GSE Act means the Government Sector Employment Act 2013.

4 Substitution of Schedule 1 to GSE Act

Omit Schedule 1 to the GSE Act. Insert instead:

Schedule 1 Public Service agencies

(Section 22)

Note. Section 47A of the *Constitution Act 1902* precludes a statutory body or statutory officer from employing staff unless specifically authorised to do so by legislation.

Section 21 of this Act enables staff to be employed under this Act in Departments or other Public Service agencies to enable Ministers, statutory bodies or statutory officers to exercise their functions. For example, the Public Service agencies referred to in this Schedule as staff agencies comprise persons who are employed under this Act to enable the statutory body included in the name of the agency to exercise its functions.

Under section 59 of this Act, the persons employed in a Department or other Public Service agency to enable a statutory body or statutory officer to exercise functions may be referred to as the officers or employees, or members of staff, of the statutory body or statutory officer.

Part 1 Departments

Department of Attorney General and Justice

Department of Education and Communities

Department of Family and Community Services

Department of Finance and Services

Ministry of Health

Department of Premier and Cabinet

Department of Trade and Investment, Regional Infrastructure and Services

Department of Transport The Treasury

Part 2 Executive agencies related to Departments

The agency heads marked with an asterisk are statutory officers and do not hold offices established by this Act in the Public Service.

Executive agency	Head of agency	Related Department
Art Gallery of New South Wales Trust Staff Agency	Director of the Art Gallery of New South Wales	Department of Trade and Investment, Regional Infrastructure and Services. The Minister administering the Art Gallery of New South Wales Act 1980 is to exercise the employer functions of the Government in relation to the Director.
Australian Museum Trust Staff Agency	Director of the Australian Museum	Department of Trade and Investment, Regional Infrastructure and Services. The Minister administering the Australian Museum Trust Act 1975 is to exercise the employer functions of the Government in relation to the Director.
Barangaroo Delivery Authority Staff Agency	Chief Executive Officer of the Barangaroo Delivery Authority	Department of Premier and Cabinet
Community Relations Commission Staff Agency	Chief Executive Officer of the Agency	Department of Education and Communities. The Minister administering the Community Relations Commission and Principles of Multiculturalism Act 2000 is to exercise the employer functions of the Government in relation to the Chief Executive Officer.
Crown Solicitor's Office	Crown Solicitor	Department of Attorney General and Justice
Destination NSW Staff Agency	Chief Executive Officer of Destination NSW	Department of Trade and Investment, Regional Infrastructure and Services. The Minister administering the Destination NSW Act 2011 is to exercise the employer functions of the Government in relation to the Chief Executive Officer.
Office of Environment and Heritage	Chief Executive of the Office	Department of Premier and Cabinet
Fire and Rescue NSW	Commissioner of Fire and Rescue NSW	Department of Attorney General and Justice. The Minister administering the <i>Fire Brigades Act 1989</i> is to exercise the employer functions of the Government in relation to the Commissioner.

Executive agency	Head of agency	Related Department
Health Professional Councils Authority Office	Secretary of the Ministry of Health	Ministry of Health
Home Care Service Staff Agency	Secretary of the Department of Family and Community Services	Department of Family and Community Services
Independent Liquor and Gaming Authority Staff Agency	Chief Executive of the Independent Liquor and Gaming Authority	Department of Trade and Investment, Regional Infrastructure and Services
Infrastructure NSW Staff Agency	Chief Executive Officer and Co-ordinator General, Infrastructure NSW	Department of Premier and Cabinet. The Minister administering the <i>Infrastructure NSW Act 2011</i> is to exercise the employer functions of the Government in relation to the Chief Executive Officer and Co-ordinator General.
Institute of Sport Staff Agency	Secretary of the Department of Education and Communities	Department of Education and Communities
Library Council of New South Wales Staff Agency	State Librarian	Department of Trade and Investment, Regional Infrastructure and Services. The Minister administering the <i>Library Act 1939</i> is to exercise the employer functions of the Government in relation to the State Librarian.
Office of Local Government	Chief Executive of the Office	Department of Premier and Cabinet
Local Land Services Staff Agency	Chair of the Board of Chairs under the <i>Local</i> Land Services Act 2013	Department of Trade and Investment, Regional Infrastructure and Services
Mental Health Commission Staff Agency	Secretary of the Ministry of Health	Ministry of Health
Natural Resources Commission Staff Agency	*Commissioner for the Commission	Department of Premier and Cabinet
NSW Institute of Psychiatry Staff Agency	Secretary of the Ministry of Health	Ministry of Health
Office of the NSW Rural Fire Service	Commissioner of the NSW Rural Fire Service	Department of Attorney General and Justice. The Minister administering the <i>Rural Fires Act</i> 1997 is to exercise the employer functions of the Government in relation to the Commissioner.
NSW State Emergency Service	Commissioner of the NSW State Emergency Service	Department of Attorney General and Justice. The Minister administering the <i>State Emergency Service Act 1989</i> is to exercise the employer functions of the Government in relation to the Commissioner.

Executive agency	Head of agency	Related Department
Parliamentary Counsel's Office	Parliamentary Counsel	Department of Premier and Cabinet
Planning and Infrastructure	Director-General of Planning and Infrastructure	Department of Premier and Cabinet. The Minister administering this Act is to exercise the employer functions of the Government in relation to the Director-General.
Ministry for Police and Emergency Services	Chief Executive of the Ministry	Department of Attorney General and Justice. The Minister administering this Act is to exercise the employer functions of the Government in relation to the Chief Executive.
Service NSW	Chief Executive Officer of Service NSW	Department of Premier and Cabinet
Sydney Cricket and Sports Ground Trust Staff Agency	Secretary of the Sydney Cricket and Sports Ground Trust	Department of Education and Communities
Sydney Opera House Trust Staff Agency	Chief Executive of the Sydney Opera House Trust	Department of Trade and Investment, Regional Infrastructure and Services. The Minister administering the <i>Sydney Opera House Trust Act 1961</i> is to exercise the employer functions of the Government in relation to the Chief Executive.
Trustees of the Museum of Applied Arts and Sciences Staff Agency		Department of Trade and Investment, Regional Infrastructure and Services. The Minister administering the Museum of Applied Arts and Sciences Act 1945 is to exercise the employer functions of the Government in relation to the Director.
UrbanGrowth NSW Development Corporation Staff Agency	Chief Executive of the UrbanGrowth NSW Development Corporation	Department of Premier and Cabinet. The Minister administering the <i>Growth Centres</i> (<i>Development Corporations</i>) Act 1974 is to exercise the employer functions of the Government in relation to the Chief Executive.

Part 3 Separate agencies

The agency heads marked with an asterisk are statutory officers and do not hold offices established by this Act in the Public Service.

Agency	Head of agency
Board of Studies, Teaching and Educational Standards Staff Agency	Chief Executive of the Agency. The Minister administering the <i>Board of Studies</i> , <i>Teaching and Educational Standards Act</i> 2013 is to exercise the employer functions of the Government in relation to the Chief Executive.
Office of the Children's Guardian	*Children's Guardian
Office of the Director of Public Prosecutions	*Director of Public Prosecutions
Environment Protection Authority Staff Agency	*Chairperson of the Environment Protection Authority
Heath Care Complaints Commission Staff Agency	*Commissioner of the Health Care Complaints Commission
Independent Pricing and Regulatory Tribunal Staff Agency	*Chairperson of the Independent Pricing and Regulatory Tribunal
Independent Transport Safety Regulator Staff Agency	*Chief Executive of the Independent Transport Safety Regulator
Information and Privacy Commission	*Information Commissioner
Legal Aid Commission Staff Agency	*Chief Executive Officer of the Legal Aid Commission
New South Wales Crime Commission Staff Agency	*Commissioner for the New South Wales Crime Commission
New South Wales Electoral Commission Staff Agency	*Electoral Commissioner
Ombudsman's Office	*Ombudsman
Police Integrity Commission Staff Agency	*Commissioner for the Police Integrity Commission
Public Service Commission	* Public Service Commissioner
SAS Trustee Corporation Staff Agency	*Chief Executive Officer of the SAS Trustee Corporation

5 Establishment of Public Service agencies

The Public Service agencies specified in the Schedule to be inserted in the GSE Act by clause 4 of this Order are established.

6 Ministers to whom Public Service agencies responsible

(1) Each of the following Departments of the Public Service is responsible to the Minister or Ministers specified in relation to that Department:

Department	Minister
Department of Attorney General and Justice	Attorney General
	Minister for Justice

Department	Minister
Department of Education and Communities	Minister for Education Minister for Citizenship and Communities Minister for Aboriginal Affairs Minister for Sport and Recreation
Department of Family and Community Services	Minister for Family and Community Services Minister for Women Minister for Ageing Minister for Disability Services
Department of Finance and Services	Minister for Finance and Services Minister for Fair Trading
Ministry of Health	Minister for Health Minister for Medical Research Minister for Mental Health Minister for Healthy Lifestyles
Department of Premier and Cabinet	Premier
Department of Trade and Investment, Regional Infrastructure and Services	Minister for Trade and Investment Minister for Regional Infrastructure and Services Minister for Resources and Energy
	Minister for Tourism, Major Events, Hospitality and Racing Minister for the Arts Minister for Primary Industries Minister for Small Business
Department of Transport	Minister for Roads and Ports Minister for Transport
The Treasury	Treasurer Minister for Industrial Relations

(2) Each of the following Public Service agencies is responsible to the Minister or Ministers specified in relation to that agency:

Public Service agency	Minister
Crown Solicitor's Office	Attorney General
Office of Environment and Heritage	Minister for the Environment Minister for Heritage
Fire and Rescue NSW	Minister for Police and Emergency Services
Office of Local Government	Minister for Local Government
Office of the NSW Rural Fire Service	Minister for Police and Emergency Services
NSW State Emergency Service	Minister for Police and Emergency Services
Parliamentary Counsel's Office	Premier
Planning and Infrastructure	Minister for Planning and Infrastructure

Public Service agency	Minister
Ministry for Police and Emergency Services	Minister for Police and Emergency Services
Service NSW	Premier

(3) In the case of a Public Service agency (other than an agency referred to in subclause (1) or (2)) comprising Public Service employees who are employed to enable a statutory body or statutory officer to exercise functions, the Minister to whom the agency is responsible is the Minister administering the Act under which the statutory body is constituted or the statutory officer is appointed (as the case requires).

7 Abolition of principal Departments under former Act and transfer of staff to corresponding Departments

- (1) All parts of each Division of the Government Service specified in Division 1 of Part 1 of Schedule 1 to the former Act immediately before the repeal of the former Act (a *former principal Department*) are transferred to the corresponding Department specified in Part 1 of Schedule 1 to the GSE Act.
- (2) Each former principal Department is abolished.
- (3) In any document:
 - (a) a reference to a former principal Department is to be construed as a reference to the corresponding Department under the GSE Act, and
 - (b) a reference to the head of a former principal Department (however described) is to be construed as a reference to the Secretary of the corresponding Department under the GSE Act.
- (4) For the purposes of this clause, the corresponding Department in relation to a former principal Department is the Department that has the same name as the former principal Department.
- (5) This clause is subject to clause 9.

8 Abolition of other Government Service Divisions and transfer of staff to corresponding or other Public Service agencies

- (1) All parts of each Division of the Government Service specified in Schedule 1 to the former Act (other than in Division 1 of Part 1 of that Schedule) immediately before the repeal of the former Act (a *former other Division*):
 - (a) in the case of a Division specified in Column 1 of the Table to this subclause—are transferred to the Public Service agency specified in Column 2 of the Table in relation to that Division, or
 - (b) in any other case—are transferred to the corresponding Public Service agency specified in Schedule 1 to the GSE Act.

Table Former other Divisions transferred to other agencies under GSE Act

Column 1	Column 2	
Name of former Government Service Division	Other GSE agency to which former Division is transferred	
Benerembah Irrigation District Environment Protection Trust Division	Department of Trade and Investment, Regional Infrastructure and Services	
Boxing Authority Casual Staff Division	Department of Education and Communities	

Column 1	Column 2
Name of former Government Service Division	Other GSE agency to which former Division is transferred
Building and Construction Industry Long Service Payments Corporation Casual Staff Division	The Treasury
Cobar Water Board Division	Department of Trade and Investment, Regional Infrastructure and Services
Destination NSW Special Employment Division	Destination NSW Staff Agency
Energy Corporation Division	Department of Trade and Investment, Regional Infrastructure and Services
Environment Protection Authority Special Purpose Division	Environment Protection Authority Staff Agency
Forestry Special Employment Division	Department of Trade and Investment, Regional Infrastructure and Services
Infrastructure Special Officers Group, Office of Infrastructure NSW	Infrastructure NSW Staff Agency
Jenolan Caves Reserve Trust Division	Office of Environment and Heritage
Legal Aid Commission Temporary Staff Division	Legal Aid Commission Staff Agency
Motor Accidents Authority Casual Staff Division	Department of Finance and Services
New South Wales Crime Commission Division	New South Wales Crime Commission Staff Agency
Office of the NSW Food Authority	Department of Trade and Investment, Regional Infrastructure and Services
Police Integrity Commission Division	Police Integrity Commission Staff Agency
Rental Bond Board Special Purpose Division	Department of Finance and Services
Roads and Maritime Services Division	Transport Service of New South Wales
Office of the Rural Assistance Authority	Department of Trade and Investment, Regional Infrastructure and Services
Safety, Return to Work and Support Division	Department of Finance and Services
State Transit Authority Division	Transport Service of New South Wales
Sydney Catchment Authority Division	Department of Trade and Investment, Regional Infrastructure and Services
Sydney Harbour Foreshore Authority Casual Staff Division	Planning and Infrastructure
Sydney Olympic Park Authority Casual Staff Division	Department of Education and Communities
TELCO Special Purpose Division	Department of Finance and Services
Western Sydney Buses Division	Transport Service of New South Wales
Wild Dog Destruction Board Division	Department of Trade and Investment, Regional Infrastructure and Services

Column 1	Column 2	
Name of former Government Service Division	Other GSE agency to which former Division is transferred	
WorkCover Authority Casual Staff Division	Department of Finance and Services	
Zoological Parks Board Division	Office of Environment and Heritage	

- (2) Each former other Division is abolished.
- (3) In any document:
 - (a) a reference to a former other Division is to be construed as a reference to the Public Service agency to which the parts of the former other Division are transferred by this clause, and
 - (b) a reference to the head of a former other Division (however described) is to be construed as a reference to the head of that Public Service agency.
- (4) For the purposes of this clause, the corresponding Public Service agency in relation to a former other Division specified in Column 1 of the Table to this subclause is the Public Service agency specified in Column 2 of the Table in relation to that Division.

Table Former other Divisions transferred to corresponding continuing agencies under GSE Act

Column 1	Column 2
Name of former Government Service Division	Corresponding GSE Act agency to which former Division is transferred
Office of the Barangaroo Delivery Authority	Barangaroo Delivery Authority Staff Agency
Office of the Board of Studies, Teaching and Educational Standards	Board of Studies, Teaching and Educational Standards Staff Agency
Office of the Children's Guardian	Office of the Children's Guardian
Office of the Community Relations Commission	Community Relations Commission Staff Agency
Destination NSW Division	Destination NSW Staff Agency
Office of the Director of Public Prosecutions	Office of the Director of Public Prosecutions
Office of the Environment Protection Authority	Environment Protection Authority Staff Agency
Fire and Rescue NSW	Fire and Rescue NSW
Office of the Health Care Complaints Commission	Health Care Complaints Commission Staff Agency
Health Professional Councils Authority Division	Health Professional Councils Authority Office
Home Care Service Division	Home Care Service Staff Agency
Independent Pricing and Regulatory Tribunal Division	Independent Pricing and Regulatory Tribunal Staff Agency
Independent Transport Safety Regulator Division	Independent Transport Safety Regulator Staff Agency
Information and Privacy Commission	Information and Privacy Commission
Office of Infrastructure NSW	Infrastructure NSW Staff Agency

Column 1	Column 2
Name of former Government Service Division	Corresponding GSE Act agency to which former Division is transferred
Institute of Sport Division	Institute of Sport Staff Agency
Office of the Legal Aid Commission	Legal Aid Commission Staff Agency
Local Land Services Division	Local Land Services Staff Agency
Mental Health Commission Division	Mental Health Commission Staff Agency
Natural Resources Commission Division	Natural Resources Commission Staff Agency
Office of the New South Wales Crime Commission	New South Wales Crime Commission Staff Agency
Office of the New South Wales Electoral Commission	New South Wales Electoral Commission Staff Agency
NSW Institute of Psychiatry Division	NSW Institute of Psychiatry Staff Agency
Ombudsman's Office	Ombudsman's Office
Department of Planning and Infrastructure	Planning and Infrastructure
Ministry for Police and Emergency Services	Ministry for Police and Emergency Services
Office of the Police Integrity Commission	Police Integrity Commission Staff Agency
Public Service Commission	Public Service Commission
Department of Rural Fire Service	Office of the NSW Rural Fire Service
SAS Trustee Corporation Division	SAS Trustee Corporation Staff Agency
Service NSW Division	Service NSW
State Emergency Service	NSW State Emergency Service
Sydney Cricket and Sports Ground Trust Division	Sydney Cricket and Sports Ground Trust Staff Agency
Office of the UrbanGrowth NSW Development Corporation	UrbanGrowth NSW Development Corporation Staff Agency

9 Transfer of parts of principal Departments under former Act to new Public Service agencies

(1) Office of Environment and Heritage

The Office of Environment and Heritage within the Department of Premier and Cabinet is transferred from that Department to the Office of Environment and Heritage established by this Order as a Public Service agency.

(2) In any document:

- (a) a reference to the Department of Premier and Cabinet is, if used in relation to the Office of Environment and Heritage within that Department, to be construed as a reference to the Office of Environment and Heritage (as a Public Service agency), and
- (b) a reference to the Director-General of the Department of Premier and Cabinet is, if used in relation to the Office of Environment and Heritage within that Department, to be construed as a reference to the Chief Executive of the Office of Environment and Heritage.

(3) Office of Local Government

The Division of Local Government within the Department of Premier and Cabinet is transferred from that Department to the Office of Local Government established by this Order as a Public Service agency.

(4) In any document:

- (a) a reference to the Department of Premier and Cabinet is, if used in relation to the Division of Local Government within that Department, to be construed as a reference to the Office of Local Government, and
- (b) a reference to the Director-General of the Department of Premier and Cabinet is, if used in relation to the Division of Local Government within that Department, to be construed as a reference to the Chief Executive of the Office of Local Government.

(5) Parliamentary Counsel's Office

The Parliamentary Counsel's Office within the Department of Premier and Cabinet is transferred from that Department to the Parliamentary Counsel's Office established by this Order as a Public Service agency.

(6) In any document:

- (a) a reference to the Department of Premier and Cabinet is, if used in relation to the Parliamentary Counsel's Office within that Department, to be construed as a reference to the Parliamentary Counsel's Office (as a Public Service agency), and
- (b) a reference to the Director-General of the Department of Premier and Cabinet is, if used in relation to the Parliamentary Counsel's Office within that Department, to be construed as a reference to the Parliamentary Counsel.

(7) Crown Solicitor's Office

The Crown Solicitor's Office within the Department of Attorney General and Justice is transferred from that Department to the Crown Solicitor's Office established by this Order as a Public Service agency.

(8) In any document:

- (a) a reference to the Department of Attorney General and Justice is, if used in relation to the Crown Solicitor's Office within that Department, to be construed as a reference to the Crown Solicitor's Office (as a Public Service agency), and
- (b) a reference to the Director-General of the Department of Attorney General and Justice is, if used in relation to the Crown Solicitor's Office within that Department, to be construed as a reference to the Crown Solicitor.

(9) Parts of DTIRIS transferred to other agencies

Each of the parts of the Department of Trade and Investment, Regional Infrastructure and Services that comprises persons who are employed to enable any of the following statutory bodies (a *relevant statutory body*) to exercise its functions is transferred from that Department to the corresponding Public Service agency:

- (a) Art Gallery of New South Wales Trust,
- (b) Australian Museum Trust,
- (c) Independent Liquor and Gaming Authority,
- (d) Library Council of New South Wales,
- (e) Trustees of the Museum of Applied Arts and Sciences,
- (f) Sydney Opera House Trust.

(10) In any document:

- (a) a reference to the Department of Trade and Investment, Regional Infrastructure and Services is, if used in relation to the staff of a relevant statutory body, to be construed as a reference to the corresponding Public Service agency, and
- (b) a reference to the Director-General of the Department of Trade and Investment, Regional Infrastructure and Services is, if used in relation to the staff of a relevant statutory body, to be construed as a reference to the head of the corresponding Public Service agency.
- (11) For the purposes of subclauses (9) and (10), the corresponding Public Service agency in relation to a relevant statutory body is the Public Service agency that includes the name of the statutory body.

(12) NSW Institute of Psychiatry Staff Agency

The persons employed in the Ministry of Health who are employed to enable the New South Wales Institute of Psychiatry to exercise its functions are transferred from the Ministry of Health to the NSW Institute of Psychiatry Staff Agency.

(13) In any document, a reference to the Ministry of Health is, if used in relation to the group of staff referred to in subclause (12), to be construed as a reference to the NSW Institute of Psychiatry Staff Agency.

10 Construction of references to Chief Executive Officer of Safety, Return to Work and Support

A reference in the definition of *Chief Executive Officer* in any of the following provisions to the Chief Executive Officer of Safety, Return to Work and Support holding office under Chapter 1A of the former Act is to be construed as a reference to the person employed in the Department of Finance and Services as the Chief Executive Officer of Safety, Return to Work and Support:

- (a) section 3 of the *Motor Accidents Compensation Act* 1999,
- (b) section 3 (1) of the Motor Accidents (Lifetime Care and Support) Act 2006,
- (c) section 3 (1) of the Safety, Return to Work and Support Board Act 2012,
- (d) section 4 (1) of the Sporting Injuries Insurance Act 1978,
- (e) section 4 (1) of the Workplace Injury Management and Workers Compensation Act 1998.

11 Savings, transitional and other provisions

- (1) The corresponding Department to which all parts (or all parts other than specified parts) of a former principal Department referred to in clause 7 are transferred by this Order is, for all purposes, the successor and a continuation of that former principal Department.
- (2) The corresponding Public Service agency to which the parts of a former other Division referred to in clause 8 (4) are transferred by this Order is, for all purposes, the successor and a continuation of that former other Division.
- (3) The Public Service agency to which the parts of a former other Division referred to in clause 8 (1) are transferred by this Order is, for all purposes, the successor of that former other Division.
- (4) In the case of a former other Division referred to in clause 8 (1), a financial report for the financial year ending 30 June 2014 (or for any part of that financial year before its abolition) is not required under the *Public Finance and Audit Act 1983*. However, financial information relating to the operations of the former other Division during

- the relevant period before its abolition is to be included in the notes to the financial report of the Public Service agency to which the parts of the former other Division have been transferred.
- (5) If any question arises as to the employees included in any part of a former principal Department or former other Division who are transferred by this Order to a Public Service agency, the question may be referred to and determined by the Public Service Commissioner.
- (6) In this clause, *former principal Department* and *former other Division* have the same meanings as in clauses 7 and 8, respectively.