



# Registered Clubs Amendment (Training) Regulation 2013

under the

Registered Clubs Act 1976

His Excellency the Lieutenant-Governor, with the advice of the Executive Council, has made the following Regulation under the *Registered Clubs Act 1976*.

GEORGE SOURIS, MP  
Minister for Tourism, Major Events, Hospitality and Racing

## Explanatory note

The object of this Regulation is to require members of the governing body of a registered club and the secretary and manager of the club to complete training in relation to club finances and governance.

This Regulation is made under the *Registered Clubs Act 1976*, including section 73 (1) (m).

## **2013 No 285**

Clause 1 Registered Clubs Amendment (Training) Regulation 2013

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# **Registered Clubs Amendment (Training) Regulation 2013**

under the

Registered Clubs Act 1976

### **1 Name of Regulation**

This Regulation is the *Registered Clubs Amendment (Training) Regulation 2013*.

### **2 Commencement**

This Regulation commences on 1 July 2013 and is required to be published on the NSW legislation website.

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## Schedule 1      Amendment of Registered Clubs Regulation 2009

### Part 4A

Insert after Part 4:

### Part 4A Training for members of club governing bodies, club secretaries and managers of club premises

#### 21A Training requirements for members of governing bodies of registered clubs

(1) **General requirements**

A person who is a member of the governing body of a registered club (other than a small club) must, within 12 months of becoming a member, complete the required training.

(2) The following arrangements apply to the persons who, as at 1 July 2013, are members of the governing body of a registered club (other than a small club) (*existing members*):

- (a) at least 50% of the existing members must complete the required training by 30 June 2016,
- (b) all existing members must complete the required training by 30 June 2018.

(3) **Requirements for small clubs**

The governing body of a small club must, on and from 1 July 2016, comprise at least 2 members who have completed the required training.

(4) If, at any time, the number of members of the governing body of a small club who have completed the required training falls below 2, another member must, within 12 months, complete the required training.

(5) In this clause:

**registered training organisation** means an NVR registered training organisation within the meaning of the *National Vocational Education and Training Regulator Act 2011* of the Commonwealth.

## 2013 No 285

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Schedule 1 Amendment of Registered Clubs Regulation 2009

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*required training* means:

- (a) the courses entitled “Director Foundation and Management Collaboration” and “Finance for Club Boards” conducted by or on behalf of Clubs NSW, or
- (b) the units of competency entitled “Implement Board member responsibilities—BSBGOV401A”, “Work within organisational structure—BSBGOV402A” and “Analyse finance reports and budgets—BSBGOV403A” conducted by a registered training organisation.

*small club* means a registered club in respect of which the annual profits from all gaming machines kept on the premises of the club do not exceed \$1,000,000.

### 21B Training requirements for secretaries and managers of registered clubs

- (1) A person who, as at 1 July 2013, is the secretary or manager of a registered club must, by 30 June 2015, complete:
  - (a) the course entitled “Board Governance, the Company Secretary and the General Manager” conducted by or on behalf of the Club Managers’ Association of Australia, or
  - (b) any other course relating to club governance approved by the Director-General.
- (2) A person who, after 1 July 2013, becomes the secretary or manager of a registered club must, within 2 years of becoming the secretary or manager, complete:
  - (a) the course entitled “Board Governance, the Company Secretary and the General Manager” conducted by or on behalf of the Club Managers’ Association of Australia, or
  - (b) any other course relating to club governance approved by the Director-General.
- (3) This clause does not apply to the secretary or manager of a registered club who is a member of the governing body of the club.
- (4) In this clause:

*manager* means a person who is the manager (within the meaning of the *Liquor Act 2007*) of any premises of a registered club.

**21C Exemption from training requirements**

- (1) A person is not required to complete training under this Part if the person has relevant qualifications, skills or work experience that are equivalent to the person having completed that training.
- (2) The Director-General may issue guidelines that indicate the kinds of relevant qualifications, skills or work experience that are equivalent to the training required to be completed under this Part. The guidelines are to be made publicly available.