



New South Wales

# Constitution (Disclosures by Members) Amendment Regulation 2007

under the

Constitution Act 1902

Her Excellency the Governor, with the advice of the Executive Council and in compliance with the provisions of section 14A (5) of the *Constitution Act 1902*, has made the following Regulation under the *Constitution Act 1902*.

MORRIS IEMMA, M.P.,  
Premier

## Explanatory note

The object of this Regulation is to amend the *Constitution (Disclosures by Members) Regulation 1983*:

- (a) to require any Member of Parliament who is engaged (whether under an employment contract, as an officer of a corporation or by means of certain other contracts, agreements or arrangements for monetary consideration) by a person (the **principal**) to provide a service involving the use of the Member's parliamentary position to or on behalf of clients of the principal to disclose certain information about the service the Member provides, and
- (b) to require certain Members of Parliament to lodge a supplementary ordinary return in the middle of an ordinary return period in addition to lodging an ordinary return at the end of that period, and
- (c) to permit Members to Parliament to make disclosures by lodging a discretionary return before the time they would otherwise be required to make the disclosures in an ordinary return or supplementary ordinary return, and
- (d) to require Members of Parliament to disclose certain additional information concerning their sources of income, and
- (e) to make certain consequential amendments to the Regulation, and
- (f) to make other minor amendments in the nature of law revision.

This Regulation is made under section 14A (Disclosure of pecuniary interests and other matters by Members) of the *Constitution Act 1902*.

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Clause 1            Constitution (Disclosures by Members) Amendment Regulation 2007

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# **Constitution (Disclosures by Members) Amendment Regulation 2007**

under the

Constitution Act 1902

### **1 Name of Regulation**

This Regulation is the *Constitution (Disclosures by Members) Amendment Regulation 2007*.

### **2 Commencement**

This Regulation commences on 24 March 2007.

### **3 Amendment of Constitution (Disclosures by Members) Regulation 1983**

The *Constitution (Disclosures by Members) Regulation 1983* is amended as set out in Schedule 1.

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## Schedule 1 Amendments

(Clause 3)

**[1] Clause 2 Arrangement**

Omit the clause.

**[2] Clause 3 Interpretation**

Insert in alphabetical order in clause 3 (1):

*discretionary return* means a return in or to the effect of Form 4.*supplementary ordinary return* means a return in or to the effect of Form 3.**[3] Clause 3 (1), definition of “ordinary return period”**

Omit “first day after the” from paragraph (b) of the definition.

**[4] Clause 3 (1), definition of “primary return date”**

Omit the definition. Insert instead:

*primary return date*, in relation to a person who becomes a Member (not being a re-elected Member), means the date on which he or she takes the pledge of loyalty required by section 12 of the Act.**[5] Clause 3 (1), definition of “return”**

Omit the definition. Insert instead:

*return* means any of the following:

- (a) a primary return,
- (b) an ordinary return,
- (c) a supplementary ordinary return,
- (d) a discretionary return.

**[6] Clause 3 (2) and (3)**

Omit the subclauses. Insert instead:

- (2) A reference in this Regulation to a primary return or an ordinary return that was last lodged by a Member includes a reference to a primary return or ordinary return in or to the effect of the relevant form set out in Schedule 1 (as in force before its substitution by the *Constitution (Disclosures by Members) Amendment Regulation 2007*) if that was the last return lodged by the Member.

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- (3) Notes included in this Regulation (except for directions, or examples and other notes in a Form) do not form part of this Regulation.

### [7] Clause 3A

Insert after clause 3:

#### 3A Forms

- (1) In this Regulation, a reference to a Form is a reference to a Form in Schedule 1.
- (2) A Form must be completed in accordance with such of the following directions and guidelines (if any) as are consistent with this Regulation:
- (a) any directions specified in the Form,
  - (b) any guidelines issued or approved from time to time by the appropriate parliamentary committee for the Member completing the Form.
- (3) Any examples or other notes included in a Form are provided only for the purpose of assisting Members to complete the Form.
- (4) In this clause, the *appropriate parliamentary committee* for a Member completing a Form means:
- (a) a committee of the House of Parliament to which the Member belongs that is authorised by that House to issue or approve guidelines of the kind referred to in subclause (2) (b), or
  - (b) if a joint committee of the Houses of Parliament is so authorised by both Houses, that joint committee.

### [8] Clause 4

Omit clauses 4 and 5. Insert instead:

#### 4 Primary returns

A person who becomes a Member (not being a re-elected Member) must, within 3 months after the date on which he or she takes the pledge of loyalty required by section 12 of the Act, lodge a primary return with the Clerk.

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**[9] Clauses 6A and 6B**

Insert after clause 6:

**6A Supplementary ordinary returns**

- (1) A Member must, on or before the relevant date in each year (commencing in the calendar year of 2008), lodge a supplementary ordinary return with the Clerk if the Member has lodged either of the following returns (a *previous return*):
  - (a) an ordinary return in respect of the ordinary return period ending on 30th June of the previous year,
  - (b) a primary return for which the primary return date was after 30th April but before 1st October of the previous year.
- (2) For the purposes of subclause (1), the relevant date in any year is:
  - (a) except as provided in paragraph (b)—31st March in that year, or
  - (b) where there are no Members of the Legislative Assembly on 31st March in that year by reason of the termination, either by dissolution or expiry, of the Legislative Assembly—the date on which the Legislative Assembly first meets after 31st March in that year.
- (3) The *supplementary ordinary return period* in relation to a Member who is required to lodge a supplementary ordinary return under subclause (1) is:
  - (a) in the case of a Member whose previous return was an ordinary return—the period commencing on 1st July and ending on 31st December of the previous year, or
  - (b) in the case of a Member whose previous return was a primary return:
    - (i) where the primary return date in relation to the Member was on or before 1st July of the previous year—the period commencing on 1st July and ending on 31st December of the previous year, or
    - (ii) where the primary return date in relation to the Member was after 1st July of the previous year—the period commencing on the primary return date and ending on 31st December in the previous year.

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- (4) For the purposes of making disclosures in a supplementary ordinary return:
- (a) the provisions of clauses 8, 12, 13, 14 and 16 apply with the following modifications:
    - (i) a reference in the provisions to an ordinary return is to be read as if it were a reference to a supplementary ordinary return, and
    - (ii) a reference in the provisions to the ordinary return period in relation to a Member is to be read as if it were a reference to the supplementary ordinary return period in relation to the Member, and
    - (iii) any requirement imposed by the provisions to disclose a matter in an ordinary return is to be read as if it were a requirement to disclose the matter in a supplementary ordinary return, but only if the matter was not disclosed in the previous return and it occurred, or was received or had, during the supplementary ordinary return period,
  - (b) the provisions of clauses 9, 10, 11, 15 and 15A apply with the following modifications:
    - (i) a reference in the provisions to an ordinary return is to be read as if it were a reference to a supplementary ordinary return, and
    - (ii) a reference in the provisions to the ordinary return period in relation to a Member is to be read as if it were a reference to the supplementary ordinary return period in relation to the Member, and
    - (iii) any requirement imposed by the provisions to disclose a matter in an ordinary return is to be read as if it were a requirement to disclose the matter in a supplementary ordinary return, but only if the matter occurred, or was received or had, during the ordinary supplementary ordinary return period (regardless of whether or not it was disclosed in the previous return).
- (5) A Member is not excused from disclosing in a subsequent ordinary return any matter that the Member has previously disclosed in a supplementary ordinary return for a supplementary ordinary return period that occurred during the ordinary return period for the ordinary return.

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**6B Discretionary returns**

- (1) If a Member considers it appropriate to do so, the Member may lodge a discretionary return with the Clerk at any time before the date on which the Member is next required to lodge an ordinary return or supplementary ordinary return.
- (2) A discretionary return may contain such disclosures as the Member wishes to make concerning any or all of the matters that under this Regulation are required or permitted to be disclosed in an ordinary return.

**[10] Clause 7 Interpretation: Part 3**

Omit “his” from paragraph (f) of the definition of *disposition of property* in clause 7 (1).

Insert instead “his or her”.

**[11] Clause 7 (1), definition of “income”**

Omit “*Income Tax Assessment Act 1936* of the Parliament of the Commonwealth”.

Insert instead “*Income Tax Assessment Act 1936* or the *Income Tax Assessment Act 1997* of the Commonwealth”.

**[12] Clause 7 (4)**

Insert after clause 7 (3):

- (4) A reference in this Part to a description that is reasonably sufficient to identify a matter is a reference to a description that would enable a reasonable person to identify the nature or the kind of matter.

**[13] Clause 7A**

Insert after clause 7:

**7A Use of Member’s parliamentary position to provide services**

A reference in this Part to a service provided by a Member involving the use of the Member’s parliamentary position is a reference to any service provided by the Member to another person that arises from or relates to the use of the Member’s position as a Member, including (but not limited to) any of the following services:

- (a) the provision of public policy advice,

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- (b) the development of strategies, or the provision of advice, on the conduct of relations with the Government or Members,
- (c) lobbying the Government or other Members on a matter of concern to the person to whom the service is provided.

**[14] Clauses 8 (2), 11 (2) (c) and (f), 12 (1) (a), 13 (a), 14 (3) (d) (ii) and 16**

Omit “he”, “his” and “him” wherever occurring.

Insert instead “he or she”, “his or her” and “him or her” respectively.

**[15] Clause 9 Sources of income**

Omit clause 9 (1) (a). Insert instead:

- (a) in a primary return—each source of income that the Member received, or reasonably expects to receive, in the period commencing on the primary return date and ending on the next succeeding 30th June, and

**[16] Clause 9 (2) and (2A)**

Omit clause 9 (2). Insert instead:

- (2) A reference in subclause (1) to each source of income received, or reasonably expected to be received, by a Member is a reference to:
  - (a) in relation to income from being an employee of another person (including an employee of a corporation):
    - (i) the name of the occupation in which the Member is engaged, and
    - (ii) a description that is reasonably sufficient to identify the kinds of services provided, or to be provided, for that income, and
    - (iii) the name and address of the Member’s employer, and
  - (b) in relation to income from being the holder of another office (including the holder of an office in a corporation or other body):
    - (i) the name or title of the office held by the Member, and
    - (ii) a description that is reasonably sufficient to identify the kinds of services provided, or to be provided, for that income, and



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- (iii) in the case of an office held in a corporation or other body—the name and address of the corporation or body, and
  - (c) in relation to income from a partnership the Member has entered into with other persons:
    - (i) the name of the occupation (if any) in which the Member is engaged, and
    - (ii) a description that is reasonably sufficient to identify the kinds of services provided, or to be provided, for that income, and
    - (iii) the name (if any) under, and address from which, the partnership is conducted, and
  - (d) in relation to income for a service provided under any other kind of contract, agreement or arrangement:
    - (i) the name of the occupation (if any) in which the Member is engaged, and
    - (ii) a description that is reasonably sufficient to identify the service, and
    - (iii) the name and address of the person from whom the income was, or is reasonably expected to be, received, and
  - (e) in relation to income from a trust—the name and address of the settlor and the trustee, and
  - (f) in relation to any other income—a description that is reasonably sufficient to identify the person from whom, or the circumstances in which, the income was, or is reasonably expected to be, received.
- (2A) Without limiting subclause (2), if:
- (a) the source of income was, or is reasonably expected to be, received:
    - (i) from the Member's employer (including where the employer is a corporation), or
    - (ii) for an office held by a Member in a body (including where the body is a corporation), or
    - (iii) under a contract or any other agreement, and
  - (b) the Member knows that the source of income was, or is reasonably expected to be, received for the provision by the Member of any service involving the use of the Member's parliamentary position,

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the disclosure required by subclause (1) in relation to that source of income must also include a description that is reasonably sufficient to identify the business carried on by the employer, body or other party to the contract or agreement (as the case may be).

### [17] Clause 12 Interests and positions in corporations

Insert after clause 12 (2):

- (3) A Member need not disclose any matter that the Member would otherwise be required to disclose under this clause if the Member has already made a disclosure about the same matter when making a disclosure for the purposes of clause 9 (Sources of income).

### [18] Clause 15A

Insert after clause 15:

#### 15A Provision of client services

- (1) Any Member who is or was engaged by a person (the *principal*) to provide any service that involves the use of the Member's parliamentary position (a *relevant service*) to or on behalf of any client of the principal must disclose:
  - (a) in a primary return—each relevant service the Member provided, or reasonably expects to provide, to or on behalf of any clients of the principal in the period commencing on the primary return date in relation to the Member and ending on the next succeeding 30th June, and
  - (b) in an ordinary return—each relevant service provided to or on behalf of any clients of the principal that the Member provided at any time during the ordinary return period.
- (2) A reference in subclause (1) to each relevant service provided, or reasonably expected to be provided, by a Member to or on behalf of any clients of the principal is a reference to:
  - (a) a description that is reasonably sufficient to identify the nature of the service, and
  - (b) the names and addresses of the persons that the Member knows, or ought reasonably to know, have directly benefited or are likely to benefit directly from the provision of the service, and
  - (c) a description that is reasonably sufficient to identify the nature of the business carried on by any of the persons referred to in paragraph (b).

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- (3) A Member is required to disclose a relevant service under subclause (1) regardless of whether or not the Member also received, or is also reasonably expected to receive, a payment, gift or other financial benefit from the client or other person to whom the service is (or is to be) provided.
- (4) For the purposes of this clause:
- (a) a *client* of a principal is any person to whom a service is, or is to be, provided or made available in circumstances where the principal has received, or is reasonably expected to receive, consideration in money or money's worth for the service, and
  - (b) a Member is or was *engaged by a principal* to provide a relevant service to or on behalf of clients of the principal if the Member provides or provided the service in connection with any of the following:
    - (i) any contract of employment that the Member has entered into with the principal,
    - (ii) where the Member is an officer of the principal—the Member's functions as an officer of the principal,
    - (iii) any other contract, agreement or arrangement that the Member has entered into with the principal under which the Member receives, or is reasonably expected to receive, consideration in money or money's worth, and
  - (c) a relevant service is or was provided *on behalf of a client of the principal* if the client has or had requested that the service be provided to another person on the client's behalf.
- (5) Nothing in this clause requires a Member to disclose a relevant service under subclause (1) that was provided by the Member before the primary return date in relation to the Member.
- Note.** The primary return date for a Member (other than a re-elected Member) is the day on which he or she takes the pledge of loyalty required by section 12 of the Act.
- (6) In this clause:
- function* includes a power, authority or duty.
- officer*, in relation to a person that is a corporation, has the same meaning as officer of a corporation has in section 9 of the *Corporations Act 2001* of the Commonwealth.

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### [19] Clause 19 Form of registers

Omit clause 19 (2) (b). Insert instead:

- (b) There shall be separate parts of a register for the ordinary returns lodged in respect of each ordinary return period, together with:
  - (i) primary returns lodged under clause 4 in respect of primary return dates in that period, and
  - (ii) supplementary ordinary returns lodged under clause 6A in that period, and
  - (iii) discretionary returns lodged under clause 6B in that period.

### [20] Clause 22 Nil return

Omit “or an ordinary return”.

Insert instead “, ordinary return or supplementary ordinary return”.

### [21] Clause 24

Insert after clause 23:

#### 24 Summary of operation of this Regulation in 2007

##### (1) Summary of requirements in 2007

For the avoidance of doubt, this clause summarises the operation of this Regulation (as amended by the *Constitution (Disclosures by Members) Amendment Regulation 2007*) in the calendar year of 2007.

##### (2) When ordinary return for 2006–2007 is due

The ordinary return for 2006–2007 must be lodged before 1st October 2007. The ordinary return period to which the return will relate will be:

- (a) where the last return lodged by the Member is an ordinary return—the period beginning on 1st July 2006 and ending on 30th June 2007, or
- (b) where the last return lodged by the Member was a primary return—the period commencing on the primary return date in relation to the Member and ending on 30th June 2007.

##### (3) Members required to lodge first ordinary return

The following Members will be required to lodge an ordinary return for 2006–2007 before 1st October 2007:

- (a) any re-elected Member,

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- (b) any Member of the Legislative Council whose term of office does not expire with the general election to be held on 24 March 2007 (the **2007 general election**),
  - (c) any Member (other than a re-elected Member) who:
    - (i) is elected at the 2007 general election or subsequently, and
    - (ii) takes the pledge of loyalty required by section 12 of the Act on or before 30th April 2007.

**(4) Requirements in relation to recently elected Members**

Any Member (other than a re-elected Member) who is elected at the 2007 general election will also be required to lodge a primary return within 3 months after he or she takes the pledge of loyalty required by section 12 of the Act. However, a Member elected in 2007 or subsequently who takes the pledge of loyalty after 30th April 2007 will not be required to lodge an ordinary return for 2006–2007.

**(5) Supplementary ordinary returns not required until 2008**

No Member will be required to lodge a supplementary ordinary return until 31st March 2008. The return period for those Members who are required to lodge such returns in 2008 will be:

- (a) in the case of a Member whose last return in 2007 was an ordinary return—the period commencing on 1st July 2007 and ending on 31st December 2007, or
- (b) in the case of a Member whose last return was a primary return:
  - (i) where the date on which the Member took the pledge of loyalty was on or before 1st July 2007—the period commencing on 1st July 2007 and ending on 31st December 2007, or
  - (ii) where the date on which the Member took the pledge of loyalty was after 1st July 2007—the period commencing on that date and ending on 31st December 2007.

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**[22] Schedule 1**

Omit the Schedule. Insert instead:

**Schedule 1 Forms**

(Clauses 3 (1) and 3A)

**Form 1 Primary return**

(Clause 3 (1), definition of “primary return”)

**Constitution (Disclosures by Members) Regulation 1983**

**Primary Return—Legislative \*Council/\*Assembly**

**Directions**

- 1 The pecuniary interests and other matters required to be disclosed in this return are prescribed in clauses 8, 9, 12, 13, 14 and 15A of the *Constitution (Disclosures by Members) Regulation 1983*.
- 2 The particulars required to complete this form are to be written in block letters or typed.
- 3 If any space is insufficient in this form for all the particulars required to complete it, attach an appendix for that purpose which is properly identified and signed by the Member.
- 4 A reference in this form to the **primary return period** in relation to a Member is a reference to the period commencing on the day on which the Member took the pledge of loyalty and ending on the next succeeding 30 June.
- 5 Where there are no pecuniary interests or other matters of the kind required to be disclosed under a particular main heading in this form, the word “NIL” is to be placed in an appropriate space under that heading.
- 6 The entries marked as “Examples only” are provided by way of example only. These entries may be deleted if the form is completed electronically.
- 7 Matter marked with an asterisk (\*) is to be omitted if it is not appropriate for the Member concerned.

Disclosures of pecuniary interests and other matters by:

..... as at .....

*(full name of Member)* *(primary return date)*

.....

*(Member’s signature)*

.....

*(Date)*

**Part 1 Real property**

Under clause 8 of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose the address of each parcel of real property in which you had an interest on the date on which you took the pledge of loyalty and the nature of the interest in the real property. Make a separate entry for each parcel of real property held, separated by a line, in the table below:

Address of each parcel of real property	Nature of interest

**Example only:**

1 Pitt Street, Sydney, NSW 2000	Joint tenant
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**Part 2 Sources of income**

Under clause 9 of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose in the tables below each source of income that you received, or reasonably expect to receive, during the primary return period. You must disclose income received, or which you expect to receive:

- (a) as an employee, as part of a partnership, as an office holder (including an office holder in a corporation or body) or under any other contract, agreement or arrangement (such as a self-employed consultant/contractor) (use Part 2.1 below), and
- (b) from a trust (use Part 2.2 below), and
- (c) from any other source (use Part 2.3 below).

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**2.1 Income from employment, offices, partnerships and services**

Under clause 9 (2) (a)–(d) of the *Constitution (Disclosure by Members) Regulation 1983*, you must disclose any income you have received or reasonably expect to receive during the primary return period as an employee, as part of a partnership, as an office holder (including an office holder in a corporation or body) or under any other contract, agreement or arrangement (such as a self-employed consultant/contractor).

You must also describe the services you provide in receiving that income. The description of the services provided must be reasonably sufficient to identify the service provided in return for that income. Services from which you do not derive any income do not need to be disclosed.

You must make a separate entry for each different source of income in the appropriate table below. For example, if you are employed and hold an office, two separate entries should be made respectively in Tables 2.1.1 and 2.1.2. Separate multiple entries in each Table by a line. Where the Table is not relevant to your circumstances enter “NIL” in that Table (for example, if you do not derive any income, whether as an employee, as an office holder, from a partnership or otherwise under a contract, agreement or arrangement, you must enter “NIL” in all Tables).

Where you provide services that “arise from or relate to the use of” your position as a Member, you must complete the last column in each table. This includes (but is not limited to) where you engage in:

- (a) the provision of public policy advice, or
- (b) the development of strategies or the provision of advice on the conduct of relations with the Government or Members, or
- (c) lobbying the Government or other Members on a matter of concern to the person to whom the service is provided.

**Note, where the provision of services “arise from or relate to the use of” your position as a Member, you may also need to complete Part 6 of this form.**

**Table 2.1.1 Income received as an employee**

Name of occupation	Description of kinds of services provided or to be provided	Name and address of employer	Nature of business of the employer (where the services provided or to be provided relate to your position as a Member)



**Example only:**

Solicitor	Employed solicitor providing legal services to clients, in the areas of criminal and family law	ABC Lawyers, 1 Pitt Street, Sydney	NIL
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**Table 2.1.2 Income received as holder of office**

<b>Name or title of the office and a description of kinds of services provided or to be provided</b>	<b>Name and address of corporation or body (if any) in which the office is held</b>	<b>Nature of business carried on by the entity (where the services provided or to be provided relate to your position as a Member)</b>

**Example only:**

Local councillor	Paddington Local Council	NIL
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**Table 2.1.3 Income from partnership**

<b>Name of occupation (if any)</b>	<b>Description of kinds of services provided or to be provided</b>	<b>Name and address of the partnership</b>	<b>Nature of business carried on by the partnership (where the services provided or to be provided relate to your position as a Member)</b>

**Example only:**

Solicitor	Partner of the law firm and to provide commercial legal services specialising in litigation, property, intellectual property, competition and corporate law	XYZ Lawyer, 3 Smith Street, Paddington	NIL
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**Table 2.1.4 Income from services provided under any other contract, agreement or arrangement**

<b>Name of occupation (if relevant) and a description of services provided or to be provided</b>	<b>Name and address of parties to any contract, agreement or arrangement to provide services</b>	<b>Nature of business carried on by the other party to the contract, agreement or arrangement (where the services provided or to be provided relate to your position as a Member)</b>

**Example only:**

Public affairs consultant—Providing public affairs advice, including lobbying MPs and government departments on the issue of regulation of electrical appliances	XYZ Corporation, 1 Pitt Street, Sydney	Manufacturer of electrical appliances
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**2.2 Income from a trust**

Under clause 9 (2) (e) of the *Constitution (Disclosures by Members) Regulation 1983*, you are required to disclose any source of income which you received or reasonably expect to receive during the primary return period from a trust, including the name and address of the settlor and the trustee. Make a separate entry in the table below (separated by a line) for each trust:

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Name and address of settlor	Name and address of trustee

**Example only:**

XY Settlor, 2 George Street, Sydney NSW 2000	AB Trustee, 10 George Street, Sydney NSW 2000
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**2.3 Other income**

Under clause 9 (2) (f) of the *Constitution (Disclosures by Members) Regulation 1983*, you are required to disclose below any other income received or which you expect to receive during the primary return period and provide a description sufficient to identify the person from whom, or the circumstances in which, the income was, or is reasonably expected to be received:

.....

.....

.....

.....

**Example only:**

Income from the operation of a farm at 1 Pitt Street, Orange of which I am the sole proprietor.

**Part 3 Interests and positions in corporations**

Under clause 12 of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose in the table below the following particulars for each corporation in which you had an interest or held any position (whether remunerated or not) on the date on which you took the pledge of loyalty:

- (a) the name and address of each corporation,
- (b) the nature of the interest (if any) or a description of the position held,
- (c) except in the case of a public company, a description of the principal objects of each such corporation.

If you received income in respect of any position held in a corporation, that information should be disclosed in Part 2.

Name and address of corporation	Nature of interest (if any) or description of position held	Description of principal objects of corporation

**Example only:**

CD Corporation, 1 Martin Place, Sydney NSW 2000	20 shares	To provide public affairs advice to its clients
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**Part 4 Positions in trade unions and professional or business associations**

Under clause 13 of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose in the table below the name of each trade union and professional or business association in which you held any position (whether remunerated or not) on the date on which you took the pledge of loyalty and a description of the position held:

Name of trade union or association	Description of position

**Example only:**

ABC Trade Union	Member Honorary Secretary
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**Part 5 Debts**

Under clause 14 of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose below the name and address of each person to whom you were liable to pay any debt on the date on which you took the pledge of loyalty. You must disclose all debts, whether or not the amount to be paid was due and payable on the date on which you took the pledge of loyalty.

You do not need to disclose a debt that:

- (a) does not exceed \$500 unless the debt was 1 of 2 or more debts owed to 1 person and the amount of those 2 or more debts together exceeds \$500 in aggregate, or
- (b) is owed to a relative of yours (as defined by clause 7 (1) of the *Constitution (Disclosures by Members) Regulation 1983*), or
- (c) is owed to a bank, building society, credit union or other person whose ordinary business includes the lending of money and the loan was made in the ordinary course of business of the lender, or
- (d) arises from the supply of goods and services which were supplied in the 12 month period immediately preceding the primary return date, or
- (e) arises from the supply of goods and services in the ordinary course of any occupation not related to your duties as a Member.

.....  
 .....  
 .....

**Example only:**

Personal loan made by Mr John Smith of 1 Pitt Street, Sydney NSW 2000.

**Part 6 Client services**

Under clause 15A of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose the details set out in the following table if you have provided, or reasonably expect to provide, "client services" at any time during the primary return period.

Client services are provided by you if:

- (a) you are engaged by a person (whether an individual or corporation) to provide services to or on behalf of any of that person's clients, and
- (b) that person has received or is reasonably expected to receive consideration in money or money's worth from the client for your services, and
- (c) the services relate to your Parliamentary position.

You are engaged by a person (whether an individual or corporation) to provide services if you provide services in connection with:

- (a) any contract of employment with the person, or
- (b) your role as an officer of the person (such as a corporation), or
- (c) any other contract, agreement or arrangement that you have entered into with the person in respect of which you receive consideration in money, or money's worth, for providing the services.

Services relate to your Parliamentary position if the services “arise from or relate to the use of” your position as a Member. This includes (but is not limited to) where you engage in the:

- (a) the provision of public policy advice, or
- (b) the development of strategies or the provision of advice on the conduct of relations with the Government or Members, or
- (c) lobbying the Government or other Members on a matter of concern to the person to whom the service is provided.

You are required to disclose the persons who receive the benefit of your client services even if you did not directly receive any payment from that person.

You must make a separate entry in the table below for each person who directly receives the benefit of your services. You must also disclose who receives the benefit of your services if the client of the person who engages you, requests that the services be provided to some other person. For example, if you are employed by, or are a director of Company X, and Company X contracts with Person Y for you to provide consultancy services to Company Z, you must disclose the provision of client services to both Person Y and Company Z.

Please note, your engagement with a person to provide client services should be disclosed in Part 2 of this form.

<b>Names and addresses of persons who benefit or are likely to benefit from the services</b>	<b>Description of the services reasonably sufficient to identify the nature of the service provided or to be provided</b>	<b>Nature of business of persons who directly benefited or are likely directly to benefit</b>

**Example only:**

Smith Constructions Pty Ltd, 1 Orange Street, Paddington NSW 2021	Advising on public policy regarding public infrastructure and the development of strategies on the conduct of relations with the Government, and lobbying government departments in relation to projects managed by the company	Construction company specialising in public infrastructure such as roads
---	---	--

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**Part 7 Discretionary disclosures**

Under clause 16 of the *Constitution (Disclosures by Members) Regulation 1983*, a Member may disclose below any direct or indirect benefits, advantages or liabilities that are not required to be disclosed by the Regulation but which the Member considers might appear to raise a conflict between his or her private interests and his or her public duty as a Member or which he or she otherwise wishes to disclose:

.....  
.....  
.....  
.....

**Form 2 Ordinary return**

(Clause 3 (1), definition of "ordinary return")

**Constitution (Disclosures by Members) Regulation 1983**

**Ordinary Return—Legislative \*Council/\*Assembly**

**Directions**

- 1 The pecuniary interests and other matters required to be disclosed in this return are prescribed by clauses 8 to 15A of the *Constitution (Disclosures by Members) Regulation 1983*.
- 2 The particulars required to complete this form are to be written in block letters or typed.
- 3 If any space is insufficient in this form for all the particulars required to complete it, attach an appendix for that purpose which is properly identified and signed by the Member.
- 4 Where there are no pecuniary interests or other matters of the kind required to be disclosed under a particular main heading in this form, the word "NIL" is to be placed in an appropriate space under that heading.
- 5 A reference in this form to the **ordinary return period** in relation to a Member is a reference to:
  - (a) where the last return lodged by the Member was an ordinary return—the period of 12 months ending on 30th June in the year this return is required to be lodged, or
  - (b) where the last return lodged by the Member was a primary return—the period commencing on the day on which the Member took the pledge of loyalty and ending on 30th June in the year this return is required to be lodged.
- 6 The entries marked as "Examples only" are provided by way of example only. These entries may be deleted if the form is completed electronically.
- 7 **You must disclose ALL matters required to be disclosed as set out in this form (and as required by the *Constitution (Disclosures by Members) Regulation 1983*) for the ordinary return period applicable to you. Specifically, even where you have listed a pecuniary interest for the period of 1 July to 31 December of the previous year in your most recent supplementary ordinary return (such as a source of income, gift, contribution to travel, disposition of property or client services), you must again list that item in this return.**



8 Matter marked with an asterisk (\*) is to be omitted if it is not appropriate for the Member concerned.

Disclosures of pecuniary interests and other matters by:

.....  
*(full name of Member)*

in respect of the period from ..... to .....  
*(ordinary return period)*

.....  
*(Member's signature)*

.....  
*(Date)*

**Part 1 Real property**

Under clause 8 of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose the address of each parcel of real property in which you had an interest at any time during the ordinary return period and the nature of the interest in the real property. Make a separate entry for each parcel of real property held, separated by a line, in the table below:

Address of each parcel of real property	Nature of interest

**Example only:**

1 Pitt Street, Sydney, NSW 2000	Joint tenant
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### Part 2 Sources of income

Under clause 9 of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose in the tables below each source of income that you received during the ordinary return period. You must disclose income received, or which you expect to receive:

- (a) as an employee, as part of a partnership, as an office holder (including an office holder in a corporation or body) or under any other contract, agreement or arrangement (such as a self-employed consultant/contractor) (use Part 2.1 below), and
- (b) from a trust (use Part 2.2 below), and
- (c) from any other source (use Part 2.3 below).

#### 2.1 Income from employment, offices, partnerships and services

Under clause 9 (2) (a)–(d) of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose any income you have received during the ordinary return period as an employee, as part of a partnership, as an office holder (including an office holder in a corporation or body) or under any other contract, agreement or arrangement (such as a self-employed consultant/contractor).

You must also describe the services you provide in receiving that income. The description of the services provided must be reasonably sufficient to identify the service provided in return for that income. Services from which you do not derive any income do not need to be disclosed.

You must make a separate entry for each different source of income in the appropriate table below. For example, if you are employed and hold an office, two separate entries should be made respectively in Tables 2.1.1 and 2.1.2. Separate multiple entries in each Table by a line. Where the Table is not relevant to your circumstances enter “NIL” in that Table (for example, if you do not derive any income, whether as an employee, as an office holder, from a partnership or otherwise under a contract, agreement or arrangement, you must enter “NIL” in all Tables).

Where you provide services that “arise from or relate to the use of” your position as a Member, you must complete the last column in each table. This includes (but is not limited to) where you engage in:

- (a) the provision of public policy advice, or
- (b) the development of strategies or the provision of advice on the conduct of relations with the Government or Members, or
- (c) lobbying the Government or other Members on a matter of concern to the person to whom the service is provided.

**Note, where the provision of services “arise from or relate to the use of” your position as a Member, you may also need to complete Part 9 of this form.**

**Table 2.1.1 Income received as an employee**

Name of occupation	Description of services provided	Name and address of employer	Nature of business of the employer (where the services provided relate to your position as a Member)

**Example only:**

Solicitor	Employed solicitor providing legal services to clients, in the areas of criminal and family law	ABC Lawyers, 1 Pitt Street, Sydney	NIL
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**Table 2.1.2 Income received as holder of office**

Name or title of the office and a description of kinds of services provided	Name and address of corporation or body (if any) in which the office is held	Nature of business carried on by the entity (where the services provided relate to your position as a Member)

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**Example only:**

Local councillor	Paddington Local Council	NIL
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**Table 2.1.3 Income from partnership**

<b>Name of occupation (if any)</b>	<b>Description of kinds of services provided</b>	<b>Name and address of the partnership</b>	<b>Nature of business carried on by the partnership (where the services provided relate to your position as a Member)</b>

**Example only:**

Solicitor	Partner of the law firm and to provide commercial legal services specialising in litigation, property, intellectual property, competition and corporate law	XYZ Lawyer, 3 Smith Street, Paddington	NIL
-----------	---	--	-----

**Table 2.1.4 Income from services provided under any other contract, agreement or arrangement**

Name of occupation (if relevant) and a description of services provided	Name and address of parties to any contract, agreement or arrangement to provide services	Nature of business carried on by the other party to the contract, agreement or arrangement (where the services provided relate to your position as a Member)

**Example only:**

Public affairs consultant—Providing public affairs advice, including lobbying MPs and government departments on the issue of regulation of electrical appliances	XYZ Corporation, 1 Pitt Street, Sydney	Manufacturer of electrical appliances
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**2.2 Income from a trust**

Under clause 9 (2) (e) of the *Constitution (Disclosures by Members) Regulation 1983*, you are required to disclose any source of income that you received during the ordinary return period from a trust, including the name and address of the settlor and the trustee. Make a separate entry in the table below (separated by a line) for each trust:

Name and address of settlor	Name and address of trustee

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**Example only:**

XY Settlor, 2 George Street, Sydney NSW 2000	AB Trustee, 10 George Street, Sydney NSW 2000
--	---

**2.3 Other income**

Under clause 9 (2) (f) of the *Constitution (Disclosures by Members) Regulation 1983*, you are required to disclose below any other income you received during the ordinary return period and provide a description sufficient to identify the person from whom, or the circumstances in which, the income was received:

.....

.....

.....

.....

**Example only:**

Income from the operation of a farm at 1 Pitt Street, Orange of which I am the sole proprietor.

**Part 3 Gifts**

Under clause 10 of the *Constitution (Disclosures by Members) Regulation 1983*, you are required to disclose in the table below any gifts (including gifts of cash) received during the ordinary return period and the name and address of the person from whom the gift was received.

You do not need to disclose gifts that:

- (a) do not exceed \$500 in value unless the gift was 1 of 2 or more gifts made by 1 person at any time during the ordinary return period and the amount of those 2 or more gifts together exceeds \$500 in aggregate, or
- (b) are a political donation disclosed, or required to be disclosed, under Part 6 of the *Election Funding Act 1981*, or
- (c) are from a donor who is a relative of yours (as defined by clause 7 (1) of the *Constitution (Disclosures by Members) Regulation 1983*).

Description of each gift I received at any time during the ordinary return period	Name and address of donor

**Example only:**

4 tickets to the XYZ sporting event	XYZ Sports Union, 1 Pitt Street, Sydney
-------------------------------------	---

**Part 4 Contributions to travel**

Under clause 11 of the *Constitution (Disclosures by Members) Regulation 1983*, you are required to disclose the information set out in the table below for any contribution to any travel (including accommodation incidental to a journey) undertaken by you during the ordinary return period.

You do not need to disclose a contribution if:

- (a) the contribution was made from public funds (including a contribution arising from travel on free passes issued under any Act or from travel in government vehicles), or
- (b) the contribution was made by a relative of yours (as defined by clause 7 (1) of the *Constitution (Disclosures by Members) Regulation 1983*), or
- (c) the contribution was made in the ordinary course of any occupation which is not related to your duties as a Member, or
- (d) the amount of the contribution did not exceed \$250 unless the contribution was 1 of 2 or more contributions made by 1 person at any time during the ordinary return period and the amount of those 2 or more contributions exceeded, in the aggregate, \$250, or
- (e) the contribution was a political contribution disclosed, or required to be disclosed, under Part 6 of the *Election Funding Act 1981*, or
- (f) the contribution was made by a political party of which you are a member and the travel was undertaken for the purpose of political activity of the party in New South Wales or to enable you to represent the party within Australia.

Name and address of each person who made any financial or other contribution to travel undertaken at any time during the ordinary return period	Dates on which travel was taken	Names of States, Territories of the Commonwealth and overseas countries in which travel undertaken

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**Example only:**

Brisbane City Council, 1 Smith Street, Brisbane	31 August to 4 September	Brisbane, Queensland
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### Part 5 Interests and positions in corporations

Under clause 12 of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose in the table below the following particulars for each corporation in which you had an interest or held any position (whether remunerated or not) at any time during the ordinary return period:

- the name and address of each corporation,
- the nature of the interest (if any) or a description of the position held,
- except in the case of a public company, a description of the principal objects of each such corporation.

If you received income in respect of any position held in a corporation, that information should be disclosed in Part 2.

Name and address of corporation	Nature of interest (if any) or description of position held	Description of principal objects of corporation

**Example only:**

CD Corporation, 1 Martin Place, Sydney NSW 2000	20 shares	To provide public affairs advice to its clients
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### Part 6 Positions in trade unions and professional or business associations

Under clause 13 of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose in the table below the name of each trade union and professional or business association in which you held any position (whether remunerated or not) at any time during the ordinary return period and a description of the position held:



Name of trade union or association	Description of position

**Example only:**

ABC Trade Union	Member Honorary Secretary
-----------------	---------------------------

**Part 7 Debts**

Under clause 14 of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose below the name and address of each person to whom you were liable to pay any debt at any time during the ordinary return period. You must disclose all debts, whether or not the amount to be paid was due and payable at any time during that period.

You do not need to disclose a debt that:

- (a) does not exceed \$500 unless the debt was 1 of 2 or more debts owed to 1 person and the amount of those 2 or more debts together exceeds \$500 in aggregate, or
- (b) is owed to a relative of yours (as defined by clause 7 (1) of the *Constitution (Disclosures by Members) Regulation 1983*), or
- (c) is owed to a bank, building society, credit union or other person whose ordinary business includes the lending of money and the loan was made in the ordinary course of business of the lender, or
- (d) arises from the supply of goods and services which were supplied during the ordinary return period, or
- (e) arises from the supply of goods and services in the ordinary course of any occupation not related to your duties as a Member.

.....

.....

.....

.....

**Example only:**

Personal loan made by Mr John Smith of 1 Pitt Street, Sydney NSW 2000.

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**Part 8 Dispositions of property**

Under clause 15 of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose below particulars of each disposition of:

- (a) real property by you at any time during the ordinary return period whereby you retained, wholly or in part, the use and benefit of the property or the right to reacquire the property at a later time, or
- (b) property to a person by any other person under arrangements made by you during the ordinary return period whereby you obtained, either wholly or in part, the use and benefit of the property.

.....

.....

.....

.....

**Example only:**

Disposition of Lot 5, DP1234 on 30 May to XYZ Corporation, whereby a right is conferred on Mr Smith MP to use the property.

**Part 9 Client services**

Under clause 15A of the *Constitution (Disclosures by Members) Regulation 1983*, you must disclose the details set out in the following table if you have provided “client services” at any time during the ordinary return period.

Client services are provided by you if:

- (a) you are engaged by a person (whether an individual or corporation) to provide services to or on behalf of any of that person’s clients, and
- (b) that person has received or is reasonably expected to receive consideration in money or money’s worth from the client for your services, and
- (c) the services relate to your Parliamentary position.

You are engaged by a person (whether an individual or corporation) to provide services if you provide services in connection with:

- (a) any contract of employment with the person, or
- (b) your role as an officer of the person (such as a corporation), or
- (c) any other contract, agreement or arrangement that you have entered into with the person in respect of which you receive consideration in money, or money’s worth, for providing the services.

Services relate to your Parliamentary position if the services “arise from or relate to the use of” your position as a Member. This includes (but is not limited to) where you engage in the:

- (a) the provision of public policy advice, or
- (b) the development of strategies or the provision of advice on the conduct of relations with the Government or Members, or
- (c) lobbying the Government or other Members on a matter of concern to the person to whom the service is provided.

You are required to disclose the persons who receive the benefit of your client services even if you did not directly receive any payment from that person.

You must make a separate entry in the table below for each person who directly receives the benefit of your services. You must also disclose who receives the benefit of your services if the client of the person who engages you, requests that the services be provided to some other person. For example, if you are employed by, or are a director of Company X, and Company X contracts with Person Y for you to provide consultancy services to Company Z, you must disclose the provision of client services to both Person Y and Company Z.

Please note, your engagement with a person to provide client services should be disclosed in Part 2 of this form.

<b>Names and addresses of persons who benefit from the services at any time during the ordinary return period</b>	<b>Description of the services reasonably sufficient to identify the nature of the service provided</b>	<b>Nature of business of persons who directly benefited or are likely directly to benefit</b>

**Example only:**

Smith Constructions Pty Ltd, 1 Orange Street, Paddington NSW 2021	Advising on public policy regarding public infrastructure and the development of strategies on the conduct of relations with the Government, and lobbying government departments in relation to projects managed by the company	Construction company specialising in public infrastructure such as roads
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**Part 10 Discretionary disclosures**

Under clause 16 of the *Constitution (Disclosures by Members) Regulation 1983*, a Member may disclose below any direct or indirect benefits, advantages or liabilities that are not required to be disclosed by the Regulation but which the Member considers might appear to raise a conflict between his or her private interests and his or her public duty as a Member or which he or she otherwise wishes to disclose:

.....  
.....  
.....  
.....

**Form 3 Supplementary ordinary return**

(Clause 3 (1), definition of "supplementary ordinary return")

**Constitution (Disclosures by Members) Regulation 1983**

**Supplementary Ordinary Return—Legislative \*Council/\*Assembly**

**Directions**

- 1 The pecuniary interests and other matters required to be disclosed in this return are prescribed by clauses 8 to 15A of the *Constitution (Disclosures by Members) Regulation 1983* (as applied to this return by clause 6A of the Regulation).
- 2 You must complete **EITHER** Section A or Section B of this form.
- 3 The particulars required to complete this form are to be written in block letters or typed.
- 4 If any space is insufficient in this form for all the particulars required to complete it, attach an appendix for that purpose which is properly identified and signed by the Member.
- 5 You should refer to the *Constitution (Disclosures by Members) Regulation 1983* and the instructions in your last ordinary return (if any) to identify whether pecuniary interests should be declared.
- 6 A reference in this form to the **supplementary ordinary return period** in relation to a Member is a reference to:
  - (a) in the case of a Member whose previous return was an ordinary return—the period commencing on 1st July and ending on 31st December of the previous year, or
  - (b) in the case of a Member whose previous return was a primary return:
    - (i) where the Member took the pledge of loyalty on or before 1st July of the previous year—the period commencing on 1st July and ending on 31st December of the previous year, or
    - (ii) where the Member took the pledge of loyalty after 1st July of the previous year—the period commencing on that date and ending on 31st December in the previous year.
- 7 The entries marked as "Examples only" are provided by way of example only. These entries may be deleted if the form is completed electronically.
- 8 Matter marked with an asterisk (\*) is to be omitted if it is not appropriate for the Member concerned.

**Notes**

- 1 This form is designed to update the pecuniary interests declared in the ordinary return or primary return last filed by you that covered the return period ending on 30 June last year. Specifically, the purpose of this form is for you to identify additional pecuniary interests for the period 1 July to 31 December of last year. The form must generally be filed by 31 March. Certain interests do not need to be disclosed if they have been disclosed in your most recent ordinary return or primary return.
- 2 In the case of new Members (other than re-elected Members) who have not yet filed an ordinary return, your primary return is to be treated as your most recent ordinary return for the purposes of completing this supplementary ordinary return. It should also be noted that new Members do not need to disclose anything that occurred, or was received or had, before the date on which the pledge of loyalty was taken. Also, as a result of this, some new Members will have a supplementary ordinary return period that is shorter than the period 1 July to 31 December of last year.
- 3 Additional pecuniary interests must be declared where, during the supplementary ordinary return period, you have:
- (a) held any interests in real property, which are additional to those already declared in your most recent return, or
  - (b) received income from any source, or
  - (c) received any gifts or contributions to travel, or
  - (d) held any interests or positions in corporations, which are additional to those already declared in your most recent return, or
  - (e) held any positions in trade unions or professional or business associations, which are additional to those already declared in your most recent ordinary return, or
  - (f) incurred a liability to pay a debt to any person, which is additional to those already declared in your most recent ordinary return, or
  - (g) had any dispositions of property (within the meaning of Part 3 of the *Constitution (Disclosures by Members) Regulation 1983*) in which you have retained a benefit, or
  - (h) provided any "client services".
- 4 **Section A** must only be completed where, in respect of the supplementary ordinary return period last year, you do not have any additional pecuniary interests to declare as required by the *Constitution (Disclosures by Members) Regulation 1983*.  
**Section B** must only be completed if you have additional pecuniary interests set out in item 3 (a) to (h) of these notes in respect of the supplementary ordinary return period last year. You must identify each of the additional pecuniary interest in the relevant table in Section B. In Section B, where there are no pecuniary interests or other matters of the kind required to be disclosed under a particular heading in the form, the word "NIL" is to be placed in the appropriate space under that heading. You must disclose the following kinds of pecuniary interests even if you disclosed them in the same or a similar entry in your most recent return:
- (a) income received from any source,
  - (b) any gifts or contributions to travel that you received,
  - (c) any dispositions of property (within the meaning of Part 3 of the *Constitution (Disclosures by Members) Regulation 1983*),
  - (d) any "client services" you provided.
- 5 If you have ceased to hold a pecuniary interest that you declared in your most recent ordinary return (for example, you have divested yourself of real property), you may (but are not required to) attach a separate document identifying those pecuniary interests that you have ceased to hold.

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**Complete only Section A or Section B**

**\*Section A**

Disclosures of pecuniary interests and other matters by:

.....  
*(full name of Member)*

I certify that there are no new pecuniary interests that I need to disclose as required by clause 6A of the *Constitution (Disclosures by Members) Regulation 1983* in respect of the period from ..... to .....  
*(supplementary ordinary return period)*

.....  
*(Member's signature)*

.....  
*(Date)*

**\*Section B**

Disclosures of pecuniary interests and other matters by:

.....  
*(full name of Member)*

I certify that the additional pecuniary interests set out in the Parts to this section are the interests that I am required to disclose by clause 6A of the *Constitution (Disclosures by Members) Regulation 1983*

in respect of the period from ..... to .....  
*(supplementary ordinary return period)*

.....  
*(Member's signature)*

.....  
*(Date)*

**Part 1 Real property**

List in the table below any interests in real property you held during the supplementary ordinary return period, which are additional to those which have already declared in your most recent return:

Address of each parcel of real property	Nature of interest

**Example only:**

1 Pitt Street, Sydney, NSW 2000	Joint tenant
---------------------------------	--------------

**Part 2 Sources of income**

List in the following tables all sources from which you received income during the supplementary ordinary return period. You must list all sources of income for that period, even if you listed the same or a similar matter in your most recent return for the previous return period.

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### 2.1 Income from employment, offices, partnerships and services

**Table 2.1.1 Income received as an employee**

<b>Name of occupation</b>	<b>Description of kinds of services provided</b>	<b>Name and address of employer</b>	<b>Nature of business of the employer (where the services provided relate to your position as a Member)</b>

**Example only:**

Solicitor	Employed solicitor providing legal services to clients, in the areas of criminal and family law	ABC Lawyers, 1 Pitt Street, Sydney	NIL
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**Table 2.1.2 Income received as holder of office**

<b>Name or title of the office and a description of kinds of services provided</b>	<b>Name and address of corporation or body (if any) in which the office is held</b>	<b>Nature of business carried on by the entity (where the services provided relate to your position as a Member)</b>



**Example only:**

Local councillor	Paddington Local Council	NIL
------------------	--------------------------	-----

**Table 2.1.3 Income from partnership**

<b>Name of occupation (if any)</b>	<b>Description of kinds of services provided</b>	<b>Name and address of the partnership</b>	<b>Nature of business carried on by the partnership (where the services provided relate to your position as a Member)</b>

**Example only:**

Solicitor	Partner of the law firm and to provide commercial legal services specialising in litigation, property, intellectual property, competition and corporate law	XYZ Lawyer, 3 Smith Street, Paddington	NIL
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**Table 2.1.4 Income from services provided under any other contract, agreement or arrangement**

<b>Name of occupation (if relevant) and a description of services provided</b>	<b>Name and address of parties to any contract, agreement or arrangement to provide services</b>	<b>Nature of business carried on by the other party to the contract, agreement or arrangement (where the services provided relate to your position as a Member)</b>

**Example only:**

Public affairs consultant—Providing public affairs advice, including lobbying MPs and government departments on the issue of regulation of electrical appliances	XYZ Corporation, 1 Pitt Street, Sydney	Manufacturer of electrical appliances
--	--	---------------------------------------

### 2.2 Income from a trust

List in the table below income from any trusts:

<b>Name and address of settlor</b>	<b>Name and address of trustee</b>

**Example only:**

XY Settlor, 2 George Street, Sydney NSW 2000	AB Trustee, 10 George Street, Sydney NSW 2000
--	---

**2.3 Other income**

List below any other income:

.....

.....

.....

**Example only:**

Income from the operation of a farm at 1 Pitt Street, Orange of which I am the sole proprietor.

**Part 3 Gifts**

List in the following table all gifts you received during the supplementary ordinary return period. You must list all gifts for that period, even if you listed the same or a similar matter in your most recent return for the previous return period:

Description of each gift I received at any time during the supplementary ordinary return period	Name and address of donor

**Example only:**

4 tickets to the XYZ sporting event	XYZ Sports Union, 1 Pitt Street, Sydney
-------------------------------------	---

**Part 4 Contributions to travel**

List below all contributions to travel you received during the supplementary ordinary return period. You must list all contributions to travel for that period, even if you listed the same or a similar matter in your most recent return for the previous return period:

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Name and address of each person who made any financial or other contribution to travel undertaken at any time during the supplementary ordinary return period	Dates on which travel was taken	Names of States, Territories of the Commonwealth and overseas countries in which travel undertaken

**Example only:**

Brisbane City Council, 1 Smith Street, Brisbane	31 August to 4 September	Brisbane, Queensland
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### Part 5 Interests and positions in corporations

List in the table below all positions or interests in corporations you held during the supplementary ordinary return period that are additional to those positions or interests that you have already declared in your most recent return. If you received income in respect of any position held in a corporation, that information should be disclosed in Part 2.

Name and address of corporation	Nature of interest (if any) or description of position held	Description of principal objects of corporation

**Example only:**

CD Corporation, 1 Martin Place, Sydney NSW 2000	20 shares	To provide public affairs advice to its clients
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**Part 6 Positions in trade unions and professional or business associations**

List in the table below all positions in trade unions and professional or business associations you held during the supplementary ordinary return period that are additional to those positions or interests that you have already declared in your most recent return:

Name of trade union or association	Description of position

**Example only:**

ABC Trade Union	Member Honorary Secretary
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**Part 7 Debts**

List below the name and address of persons to whom you were liable for a debt during the supplementary ordinary return period that are additional to those which you have already listed in your most recent return:

.....

.....

.....

.....

**Example only:**

Personal loan made by Mr John Smith of 1 Pitt Street, Sydney NSW 2000.

**Part 8 Dispositions of property**

List below all dispositions of property (within the meaning of Part 3 of the *Constitution (Disclosures by Members) Regulation 1983*) in which you have retained a benefit during the supplementary ordinary return period. You must list all such dispositions occurring during that period, even if you listed the same or a similar matter in your most recent return for the previous return period.

.....

.....

.....

.....

**2007 No 112**

Constitution (Disclosures by Members) Amendment Regulation 2007

Schedule 1 Amendments

**Example only:**

Disposition of Lot 5, DP1234 on 30 July to XYZ Corporation, whereby a right is conferred on Mr Smith MP to use the property.

**Part 9 Client services**

List in the table below all client services you provided during the supplementary ordinary return period. You must list all client services provided during that period, even if you listed the same or a similar matter in your most recent return for the previous return period:

Names and addresses of persons who benefit from the services at any time during the supplementary ordinary return period	Description of the services reasonably sufficient to identify the nature of the service provided	Nature of business of persons who benefited or are likely to benefit

**Example only:**

Smith Constructions Pty Ltd, 1 Orange Street, Paddington NSW 2021	Advising on public policy regarding public infrastructure and the development of strategies on the conduct of relations with the Government, and lobbying government departments in relation to projects managed by the company	Construction company specialising in public infrastructure such as roads
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**Part 10 Discretionary disclosures**

List below any other disclosures you wish to make:

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.....

.....

**Form 4 Discretionary return**

(Clause 3 (1), definition of “discretionary return”)

**Constitution (Disclosures by Members) Regulation 1983  
Discretionary Return—Legislative \*Council/\*Assembly**

**Directions**

- 1 If a Member considers it appropriate to do so, a Member may make any disclosures in a discretionary return concerning any or all of the matters that a Member is required or permitted to disclose under the *Constitution (Disclosures by Members) Regulation 1983* in an ordinary return, before the date on which the Member is next required to lodge an ordinary return or supplementary ordinary return.
- 2 The particulars required to complete this form are to be written in block letters or typed.
- 3 If any space is insufficient in this form for all the particulars required to complete it, attach an appendix for that purpose which is properly identified and signed by the Member.
- 4 Matter marked with an asterisk (\*) is to be omitted if it is not appropriate for the Member concerned.

Disclosures of pecuniary interests and other matters by:

.....  
*(full name of Member)*

in respect of the period from ..... to .....

.....  
*(Member’s signature)*

.....  
*(Date)*

**Disclosures**

.....  
.....  
.....  
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